

**MEMORANDUM CIRCULAR**

No. 14

Series of 2024

**SUBJECT: AMENDMENT TO MEMORANDUM CIRCULAR NO. 19, SERIES OF 2023 OR THE GUIDELINES ON ADOPTING THE SOCIAL WELFARE AND DEVELOPMENT INDICATORS (SWDI) ASSESSMENT AS BASIS FOR THE EXIT MECHANISM OF THE PANTAWID PAMILYANG PILIPINO PROGRAM (4Ps) HOUSEHOLD BENEFICIARIES**

In order to ensure consistency in the rules of regular conduct of Social Welfare and Development Indicators (SWDI) assessment on an annual basis and to facilitate the exit of 4Ps household-beneficiaries who are assessed to be self-sufficient, the amendment is hereby prescribed as follows:

*Chapter I – Rationale – The fourth paragraph shall be changed to read as:*

*xxx Beneficiaries that have achieved level 3 well-being in one (1) SWDI assessment result will be recommended by the case manager through a Social Case Study Report (SCSR) to undergo the Exit Procedure within three (3) periods and upon approval of the Regional Director, will be endorsed to the LGU concerned for post services. The one (1) assessment period shall suffice as an effective result of case management.*

*The third paragraph of Chapter V – Scope, Coverage and Applicability - shall be changed to read as:*

*The SWDI tool will be used in the exit of households with Level 3 or Self-Sufficient level of well-being based on the SWDI assessment result. A household that is self-sufficient or has achieved Level 3 of well-being for **one assessment period** as an effective result of case management and has been assessed to already possess skills on problem solving, financial management, aware of and is able to use or access community resources and institutions for support, can articulate its vision and family milestones and demonstrates the ability to cope with crisis and challenges shall be deemed qualified for exit from the Program.*


*Moreover, the SWDI tool will be used in determining the eligibility for the retention of existing 4Ps households who were already registered in the Program.*

*Chapter VI – Implementation Procedures – Item 2.2 under no. 2 – SWDI Encoding shall be changed to read as:*

*The Regional Case Manager (RCM) or staff designated as the SWDI Focal Person shall lead the generation of all Level 3 list or the “Self-Sufficient” Household Beneficiaries. The generated list will then be evaluated by the Regional Information Technology Officer (RITO) and/or the Regional Monitoring and Evaluation Officer (RMEO) with the concurrence of the Regional Program Coordinator (RPC). Upon concurrence, the endorsement of the said list to the respective Case Managers shall be approved by the Regional Director.*

This Amendment to Memorandum Circular No. 19, series of 2023 shall take effect immediately **after publication** in the Official Gazette or in a newspaper of general circulation. All guidelines inconsistent with the provisions of this Memorandum Circular are hereby modified or amended, provided that such circulars complement or supplement details of this guideline.

Issued in Quezon City, this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

  
REX GATCHALIAN  
Secretary  
Date: APR 29 2024

Certified True Copy

  
WILLIAM V. GARCIA, JR. 30 APR 2024  
OIC Division Chief  
Records and Archives Mgt. Division

