

MEMORANDUM CIRCULAR

No. 13
Series of 2023

SUBJECT : AMENDMENT TO THE MEMORANDUM CIRCULAR NO. 07 SERIES OF 2023 OR THE REVISED GUIDELINES FOR THE COMPREHENSIVE IMPLEMENTATION OF THE SUSTAINABLE LIVELIHOOD PROGRAM

I. BACKGROUND

The Sustainable Livelihood Program (SLP) recognizes that the National Household Targeting System for Poverty Reduction (NHTS-PR) or the Listahanan, has limitations in terms of its capacity to promptly conduct enumeration of Household Assessment Form (HAF) to those clients referred by the SLP, coming from external partners, other national government agencies, and local government units. Furthermore, many of the referred clients subjected through the Listahanan assessment and validation process were tagged as “no-match” thus creating uncertainties as to whether these individuals may be served by the SLP.

The Program further recognizes that there are instances wherein truly vulnerable, marginalized, and disadvantaged individuals may be excluded or are not yet enlisted in the NHTS-PR; thus, denying them the opportunity of livelihood assistance. With this, and in cognizance of the current processes and mechanisms of the Listahanan, there is a need for the SLP to provide additional guidance to ensure that the clients tagged as “no-match” under the Listahanan are not denied the opportunity to avail of the livelihood support and capacity building interventions by the SLP. This memorandum circular shall be an amendment to Memorandum Circular No. 07 s2023 or the “Revised Guidelines for the Comprehensive Implementation of the Sustainable Livelihood Program”, to supplement the eligibility criteria cited in Section VI. Eligibility Requirements of MC No.07 s2023 and align the eligibility criteria of the SLP with other unified and standardized targeting systems used by the Department of Social Welfare and Development.

II. SCOPE AND COVERAGE

This amendment aims to provide supplemental guidance on the administration of SLP Means Test for those clients and target participants tagged as “no-match” by the Listahanan during their validation and assessment process.

III. DEFINITION OF TERMS

For clarity and for the purposes of this memorandum circular, the following additional definition of terms are included:

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a.) **SLP Means Test** – A tool and procedure designed to assess the socio-economic status and capacity of the households to engage in livelihood activities, if found no-match in the Listahanan database.

b.) **“No Match” in the Listahanan Database** - referred clients that were not listed in the latest official Listahanan database after the name matching administered by the National Household Targeting Unit (NHTU).

c.) **Standardized / Unified Targeting Systems** - refers to any beneficiary targeting system used by the DSWD in identifying the poor, vulnerable, marginalized, and disadvantaged individuals or groups, such as but not limited to, 4Ps database, NHTS-PR Listahanan database, Community Based Monitoring System (CMBS), etc.

IV. AMENDMENT TO MEMORANDUM CIRCULAR NO.07 s2023

The following amendments and additional provisions to **Section VI. Eligibility Criteria; Section VIII. SLP Implementation / Operational Guidelines for Year One (PUNLA) 2. Social Preparation Stage, item B. Name Matching in the Listahanan Database and Securing Letter of Intent, sub-item iv;** and **Section XV. Amendments Clause of MC No. 07 s2023,** is hereby introduced and integrated, to wit:

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Section VI. ELIGIBILITY REQUIREMENTS

6. *Target program participants tagged “no-match” or not found in the latest official Listahanan database but were administered through SLP Means Test and found qualified.*

7. *Other qualified household-beneficiaries under a standardized/unified targeting system used by the DSWD.*

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Section VIII. SLP IMPLEMENTATION / OPERATIONAL GUIDELINES FOR YEAR ONE (PUNLA)

2. SOCIAL PREPARATION STAGE

B. Name Matching in the Listahanan Database and Securing Letter of Intent

iv. Participants not found in the latest Listahanan database or otherwise tagged as “no-match” shall immediately proceed with the administration of the SLP Means Test by the IPDO.

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Section XV. AMENDMENTS

The Sustainable Livelihood Program may amend or supplement this revised guidelines as may be necessary. The SLP, through its National Program Management Office, may issue Field Operations Manual, corresponding additional guidelines, guidance notes and/or other advisories in relation to the implementation of Memorandum Circular No. 07 series of 2023 and its amendment/s.

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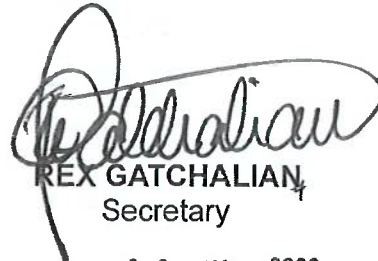
V. REPEALING CLAUSE

This Memorandum Circular amendments and/or supplements the selected provisions of the Memorandum Circular No. 07 s2023, as cited above. All orders, rules, and regulations inconsistent herewith or contrary to the provisions of this amendment are hereby repealed or modified accordingly.

VI. EFFECTIVITY

This Memorandum Circular shall take effect immediately and shall remain in effect until otherwise superseded, amended, or repealed accordingly.

Signed in Quezon City, Metro Manila, Philippines.


REX GATCHALIAN,
Secretary

Date: 20 JUL 2023

Certified True Copy


Ramil R. Egamino
Administrative Officer V

21 JUL 2023
Records and Archives Mgt. Division