



**Republic of the Philippines**  
**Department of Social Welfare and Development**

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**Memorandum Circular**

No. 18

Series of 2014

**SUBJECT : Amendment to M.C. No. 2 and 15 SERIES OF 2014, ENTITLED  
"GUIDELINES TO STRENGTHEN AND ENHANCE THE IMPLEMENTATION OF  
THE ASSISTANCE TO INDIVIDUALS IN CRISIS SITUATIONS (AICS)"**

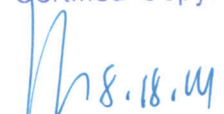
In the exigency of the service, the approving authorities for the different levels of assistance shall be as follows:

<b>Amount</b>	<b>Field Office</b>	<b>Central Office</b>
up to 5,000.00	Head of the CIU in the FOs, or the provincial satellite office.	Head of the CIU in the Central Office
5,001 – 25,000.00	Assistant Regional Director	Assistant Bureau Director, PSB
25,001 – 75,000.00	Regional Director	Assistant Secretary OSG (primary) or Head Executive Assistant (alternate)

This circular takes effect immediately. Issued this 18<sup>th</sup> day of August 2014.

  
**CORAZON JULIANO-SOLIMAN**  
Secretary

Certified Copy:

  
**MYRNA H. REYES**  
Officer In-Charge  
Records Unit