

Republic of the Philippines
Department of Social Welfare and Development

IBP Road, Batasan Pambansa Complex, Constitution Hills, Quezon City 1126

Telephone Nos. (632) 931-8101 to 07; Telefax (632) 931-8191

e-mail: osec@dswd.gov.ph

Website: <http://www.dswd.gov.ph/>

DEPT. OF SOCIAL WELFARE & DEV'T.
IBP ROAD, CONSTITUTION HILLS, Q.C.

OCT 04 2013

LEGAL SERVICE

RECEIVED BY: ja

MEMORANDUM CIRCULAR 12
Series of 2013

SUBJECT: Amendment to Memorandum Circular (MC) 15 Series of 2012 - Guidelines on the Pilot Implementation of Modified Conditional Cash Transfer (MCCT) for Families in Need of Special Protection (FNSP)

I. Amendments

As stated on the MC 15 Series of 2012...

Item VIII, under Cost Parameters for CSO Engagement in the Implementation of Modified CCT (based on Pantawid Pamilya 2012 Cost Parameters)

1. DSWD Allocation for Operational Cost

a. Required Staffing:

- 5 case workers/ social workers/ organizers at 200 households per worker (1:200HH)
- 5 child welfare aid (CWA) at 200 households per worker (1:200HH)
- 1 family counselor/ psychologist (1:1,000HH)

Given this provision for 1,000 registered households, thus the following amendments are hereby adopted:

- a.1. Determining the no. of allowable staff in the event that the target no. of households is not exactly equal to 1,000, given the required ratio of 1:200 (as the ideal) in hiring a case worker/ social worker, a fraction of at least 50% of the required ratio shall allow the CSO to hire an additional case worker/ social worker. Thus, a case worker/ social worker may handle a case load of 100-299 households, same with the CWA. The same principle shall also apply in hiring a family counselor/ psychologist, given the required ratio of 1:1,000, thus a family counselor/ psychologist may handle a case load of 500-1,499 households.
- a.2. Moreover, in the event that the CSO failed to register at least 100 households, those registered households shall be transferred to the DSWD-run mode of implementation of the concerned Field Office and MOA with the CSO shall be immediately pre-terminated.

VIII.3. Adjustment on the DSWD Allocation for Operational Cost

In the event that the CSO failed to register its target no. of households after the given registration period, total funding for operational implementing cost shall be adjusted to the actual no. of registered households and the allowable no. of staff for the specified period.


II. Effectivity

This Circular shall take effect immediately. Any inconsistencies to the previously approved guidelines will be superseded by this MC. Copies of this order shall be disseminated to all concerned Offices, Bureaus and Services at the DSWD Central and Field Offices.

Issued on this 27~~th~~ day of September 2013.


CORAZON JULIANO-SOLIMAN
Secretary

Certified Copy:


IRMA H. REYES
Officer in-Charge
Records Unit