



Republic of the Philippines
Department of Social Welfare and Development
Batasan Pambansa Complex, Constitution Hills
Quezon City
Telephone No. 931-8101 to 07

MEMORANDUM CIRCULAR NO. 17
SERIES OF 2005

SUBJECT: AMENDMENT OF M.C. NO. 14, S. 2004 ON THE GRANT OF
FILIAL VISIT AND ENTITLEMENT TO TRANSPORTATION
AND FREIGHT

Part VIII. Sections 2, 3 and 5 of Memorandum Circular No. 14 s. 2004 is hereby amended to read as follows:

"2. Assigned/Reassigned officials shall be granted three (3) days of filial visit per quarter for family and/or conjugal visits. Officials on filial visit shall be considered on official business. Only actual transportation expenses shall be paid and this shall be charged to the office where the official is assigned.

The days allotted for the filial visit shall not be cumulative and shall be forfeited if not availed of within a given quarter.

3. Assigned / reassigned officials and their spouse and children below twenty-one years of age shall be entitled to transportation and freight for reasonable and necessary baggage and household effects, at the expense of the Department, to be paid from the appropriation for travel expenses of the receiving bureau/service/office.

Baggage and household effects may include motor vehicles provided said baggage and household effects do not exceed 3,000 kilos.

5. Except for *the transportation and freight* and counseling services, officials who are residents of Metro Manila and are assigned / reassigned at the DSWD Central Office, Field Offices NCR and IV and officials who are assigned/reassigned to a region/office where their place of domicile is located shall not be entitled to the other benefits provided under this Section. "

This Circular takes effect immediately.

Issued in Quezon City, this 21 day of JULY 2005.


LUWALHATI F. PABLO
OIC - Secretary