



PHILIPPINES 2000

**MEMORANDUM CIRCULAR No. 3**

August 3, 1999

T O : DSWD FIELD DIRECTORS

SUBJECT : PLANNING GUIDELINES FOR INTEGRATED AND COORDINATED IMPLEMENTATION OF SOCIAL WELFARE AND DEVELOPMENT SERVICES

Pursuant to the agreements contained in the attached COVENANT FOR SOCIAL WELFARE AND DEVELOPMENT '99 crafted during the Governor's Workshop held in Cebu City last July 16-22, 1999, the Planning Guidelines for an Integrated and Coordinated Implementation of Social Welfare and Development Services has been formulated to provide directions in the preparation of a partnership mechanism in support for a social welfare and development service delivery system.

The DSWD has initiated the formulation of the attached Planning Guidelines as the lead agency in the delivery of social welfare and development (SWD) services. DILG, however, has its own SWD-related programs and projects. As partner agency in this endeavor, the central office of the DILG will provide its Regional Offices with the list of current and projected SWD-related programs and projects as input in joint planning activities with the DSWD at the regional level and subsequently in developing the CY 2001-2003 strategic plan with the Provincial Governors.

In view of the foregoing, the Directors of the DSWD Field Offices are hereby directed to initiate the consultation with their respective counterparts at the DILG Regional Offices.

This Memorandum Circular shall take effect immediately.

GLORIA MACAPAGAL-ARROYO
Vice-President and Secretary

COVENANT FOR SOCIAL WELFARE AND DEVELOPMENT '99

GOVERNORS' WORKSHOP ON SOCIAL WELFARE AND DEVELOPMENT:

PARTNERSHIP FOR DEVOLUTION

Waterfront Hotel, Lahug, Cebu City

July 16-18, 1999

RECOGNIZING the vision of his Excellency, **President JOSEPH EJERCITO ESTRADA** of providing a comprehensive and integrated delivery of social services for the unserved, underserved and underprivileged sectors of our society as a vital component of his pro-poor agenda, and of ensuring that the devolution of social services delivery, facilities and other resources to the Local Government Units (LGUs) shall continue to be fully and effectively implemented, the League of Provinces of the Philippines (LPP), in partnership with the Department of Social Welfare and Development (DSWD) and Department of the Interior and Local Government (DILG), conducted the **GOVERNORS' WORKSHOP ON SOCIAL WELFARE AND DEVELOPMENT** in order to formulate the requisite plans, policy reforms, and implementing strategies to sustain a truly meaningful partnership in devolution among the providers of social services;

REALIZING the urgency and priority considerations for attaining the goals and objectives of a partnership for devolution through LGUs-DSWD-DILG cooperation in the delivery of social services, the GOVERNORS' WORKSHOP ON SOCIAL WELFARE AND DEVELOPMENT formulated a program of action on coordination and integration of social services that are designed to be specific, measurable, attainable, realizable, and time-bound;

COGNIZANT of their roles and responsibilities in achieving the national targets to provide quality social services for the underprivileged and disadvantaged Filipinos, the participants to the Workshop hereby commit and pledge by undertaking a solemn covenant on the following:

1. To achieve a comprehensive and integrated delivery of social services system by year 2000 and beyond;
2. To agree on national social welfare and development objectives to be implemented by LGUs in collaboration with the DSWD, DILG, and other government and private sector entities;

3. To develop a strategic plan with a three-year operational program for social welfare and development to be accomplished not later than September 30, 1999;
4. To adopt innovative projects, methods and approaches in the implementation of comprehensive and integrated delivery of social services;
5. To formulate, according to the indicative principles attached hereto as Annex A, a partnership mechanism among the League of Provinces, DSWD and DILG in support of local social welfare and development (SWD) service delivery systems;
6. In line with the principle that authority must be coupled with corresponding responsibility and accountability, the DSWD and DILG shall promote policies, programs and projects to enhance local autonomy in implementing social welfare and development programs and projects;
7. Accordingly, it is imperative to agree on adequate resources to be transferred to the LGUs by the national government to enhance local government capability relative to the comprehensive and integrated delivery of social services, subject to the guidelines and criteria to be formulated by the DSWD and DILG, in consultation with the LGUs, through the LPP and the Union of Local Authorities of the Philippines (ULAP);
8. To ensure the active involvement of Provincial Social Welfare and Development Officers in the policy formulation and program project implementation of SWD services at the regional and provincial levels;
9. To develop and implement a monitoring, reporting, and evaluation system for all SWD projects and activities;
10. To ensure the implementation of all the foregoing guiding principles, the provinces (with their respective component cities and municipalities) shall, subject to the guidelines, parameters and standards for action, strategic program thrusts formulated by the DSWD and DILG, in consultation with the LPP and ULAP, submit the following:

- (a) an annual Provincial/City Social Welfare and Development Plan that functionally merge, as a unified plan for implementation at the local levels, the priority programs and projects to be implemented within the calendar year;
- (b) an annual planning schedule, including the proposed budgetary contributions, technical assistance and manpower inputs of the NGAs and LGUs for specific priority programs and projects, to be implemented every calendar year, shall be established;
- (c) for purposes of ensuring adherence to appropriate guiding principles and coordinated planning and implementation of annual priority programs and projects, a National Social Welfare Development Planning Committee (NSWDPC) shall be convened at the initiative of the DSWD, in coordination with DILG, and with representation from the LPP and ULAP prior to the commencement of the annual planning calendar and cycle at the provincial/city levels.

The meetings of the National Social Welfare and Development Planning Committee shall be held prior to the budget call of the Department of Budget and Management (DBM) in order to ensure inclusion in the preparation of the annual General Appropriations Bill (GAB) Budget of the DSWD and DILG, to adequately meet the funding requirements for the proper implementation of the consolidated National Social Welfare and Development Plans.

The NSWDPC shall formulate the annual planning guides that shall serve as the unifying principles for ensuring that there will be functional merger of the annual priority programs and projects of the national and local governments that shall be carried out at the provinces together with their component cities and municipalities.

11. It is clearly understood that continuing consultations on the periodic evaluations of the various aspects and implications of the inter-governmental relationships and undertakings between the LGUs and NGAs, through the auspices of the DSWD and DILG, shall be held in order to thresh out problems that may arise, challenges that need to be

overcome, and opportunities that may have to be pursued.

WE THE INSTITUTIONAL PARTICIPANTS AND STAKEHOLDERS OF THIS GOVERNORS' WORKSHOP FOR SOCIAL WELFARE AND DEVELOPMENT, HEREBY AGREE TO ADOPT THIS **SOCIAL WELFARE AND DEVELOPMENT COVENANT '99** AND THROUGH OUR AUTHORIZED OFFICERS, AFFIX OUR RESPECTIVE SIGNATURES TO THIS COVENANT FORGED AT THE **GOVERNORS' WORKSHOP ON SOCIAL WELFARE AND DEVELOPMENT: PARTNERSHIP FOR DEVOLUTION** HELD ON **JULY 16-18, 1999** AT THE WATERFRONT HOTEL, LAHUG, CEBU CITY AND TO SUBMIT THIS COVENANT TO HIS EXCELLENCY, PRESIDENT JOSEPH EJERCITO ESTRADA, THE OVERSIGHT COMMITTEE ON LOCAL GOVERNMENT, THE CHAIRMEN OF THE RESPECTIVE COMMITTEES ON SOCIAL WELFARE AND DEVELOPMENT OF BOTH HOUSES OF CONGRESS, AND THE DEPARTMENT OF BUDGET AND MANAGEMENT.

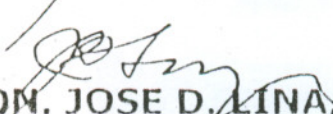
APPROVED THIS 18TH DAY OF JULY, 1999 IN THE CITY OF CEBU, PHILIPPINES.


HON. GLORIA MACAPAGAL-ARROYO

Vice President of the Philippines
Secretary, Department of Social Welfare and Development


HON. RONALDO V. PUNO

Secretary
Department of the Interior and Local Government


HON. JOSE D. LINA, JR.



Governor, Province of Laguna
National President, League of Provinces of the Philippines

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**GOVERNORS' WORKSHOP ON SOCIAL WELFARE : PARTNERSHIP FOR DEVOLUTION
 LGU-DSWD-DILG MECHANISMS OF PARTNERSHIP
 ON SOCIAL WELFARE AND DEVELOPMENT (SWD)**

<i>MECHANISM</i>	<i>LGU</i>	<i>DSWD</i>	<i>DILG</i>
<p>Integrated and synchronized planning framework and implementation processes at the national and local levels</p>	<ul style="list-style-type: none"> • Adopt a more participative planning process in the formulation of Local Development Plans involving the DSWD Regional Field Offices; • Adopt area-based, focused targeting and convergence policies; • Identify sectoral issues at the local level needing urgent intervention through community and sectoral consultation; • Recommend to their Sangguniang Panlalawigan the passage of ordinances, resolutions to implement social welfare programs and services; • Furnish the Regional Field offices copies of reports on the status of programs and projects including recommendations to enhance service delivery; • Provide the needed interventions to poorest families and other disadvantaged groups, e.g. children, youth, women, older persons, victims of disasters, PWDs, etc.; • Advocate, pursue and implement a total human and family development approach in SWD service delivery; 	<ul style="list-style-type: none"> • Provide policy directions and formulate guidelines for the implementation of SWD programs and services in consultation with the Leagues; • Institutionalize consultation meetings and forum for policy discussions with other line agencies to ensure that there is no duplication in the formulation of national SWD policies and programs; • Formulate standards in consultation with the LPP for the accreditation and licensing of SWD agencies and provide consultative services to institutions, organizations and persons engaged in SWD activities; • Promote, coordinate, establish (if finances warrant), operate and maintain support institutional facilities, projects and services, social laboratories and learning centers; • Provide the necessary technical support in the implementation of SWD programs and services to ensure adherence to set standards • Monitor and evaluate devolved and DSWD-retained programs and services • Provide Lingap para sa Mahihirap funds for protective services to children and youth among the 100 poorest families in every province/city. 	<ul style="list-style-type: none"> • Assist in the conduct of orientation, consultation, meetings and policy dialogues with LGUs and partner agencies on Sectoral concerns at the local level to synchronize program and project development, implementation and monitoring; • Support the institutionalization of people participation in the planning and implementation process particularly at the local level; • Support the establishment of feedback mechanism to strengthen coordination with national, regional and local counterparts



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<p>Policy and program formulation, development, standard setting and advocacy</p>  	<ul style="list-style-type: none"> • Facilitate multi-sectoral needs assessment at the local level and the development of appropriate programs and projects to respond to identified needs; • Initiate, develop, propose and/or recommend new programs and projects on the basis of the priority community and sectoral needs; • Adhere to existing laws and policies to ensure effective and efficient implementation of SWD programs and services; and • Promote the organization of local councils for the protection of children and youth at the Barangay level. 	<ul style="list-style-type: none"> • Monitor and evaluate implementation of policies, plans and programs on family welfare and development and poverty alleviation efforts; • Administer special social services and social development funds to assist underprivileged and disadvantaged individuals, families and communities; • Develop innovative strategies on social services and development in identified social laboratories and learning centers; • Advocate for SWD concerns for disadvantaged families, children, youth, women, senior citizens, persons with disabilities and similarly situated individuals; • Initiate multi-sectoral assessment and discussion of priority sectoral issues at the national level; and • Develop and adopt advocacy plans to generate local and national support. 	<ul style="list-style-type: none"> • Support and advocate SWD policies and ensure local autonomy and the devolution of SWD functions and responsibilities to LGUs; • Initiate continuing multi-sectoral assessment and discussion of priority sectoral issues both at the national and local levels; • Assist in the development, promotion and interpretation of SWD policies affecting the implementation of sectoral programs; • Help develop advocacy plans to generate local and national support in the implementation of SWD programs and services; • Initiate the organization of local councils for the protection of children and youth at the barangay level; • Implement the establishment of separate detention centers for children and youth in conflict with the law; and • Continue providing potable water systems in CIDSS areas where applicable.
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<p>Resource generation and mobilization</p> 	<ul style="list-style-type: none"> • Pursue activities that would ensure and generate funding for implementation of local SWD programs; • Facilitate access of their constituents to socio-economic opportunities; • Lobby with the Congress and concerned national agencies for an equal and just distribution of IRA to sustain the implementation of SWD programs; and • Allocate counterpart resources and funding support for the implementation of SWD programs and projects. 	<ul style="list-style-type: none"> • Provide augmentation funding and resources for the implementation of devolved LGU SWD programs and services; • Facilitate access of LGUs, NGOs, and POs to domestic and foreign financing institutions; • Advocate and initiate policy discussions for greater IRA allocation and its equitable distribution among the LGUs; • As lead department, provide technical assistance to LGUs, NGOs, POs in the development of project proposals for local and foreign funding and/or packages of bilateral and/or multilateral financial support to LGU's SWD programs and projects; • Subject to existing laws, devolve other functions together with the necessary funds to Provinces willing and able to provide counterpart funds and operating expenses. Initially, the construction of Day Care Centers, Day Centers for the Elderly and the Core Shelter Assistance funds shall be considered for devolution; and • Lobby for the appropriation of funds for the implementation of LGUs pre-and post-disaster management plans. 	<ul style="list-style-type: none"> • Develop mechanisms which would facilitate LGUs' easy access to financing schemes from the national government and other financing agencies; • Initiate policy discussions and advocate for more just and equitable distribution and allocation of IRA to LGUs; and • Assist in the identification of domestic and foreign financing institutions.
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**GOVERNORS' WORKSHOP ON SOCIAL WELFARE : PARTNERSHIP FOR DEVOLUTION
 LGU-DSWD-DILG MECHANISMS OF PARTNERSHIP
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	<ul style="list-style-type: none"> • Strengthen the facilitative and coordinative role of the PSWDOs in providing and accessing technical supervision and assistance for MSWDOs; • Provide the necessary organizational requirement for effective and efficient SWD service delivery; and • Licensing of SWD agencies based on DSWD standards, rules and regulations and study the legal feasibility of DSWD deputizing LGUs in accrediting SWD agencies. 		
<p>Inter-and Intra-agency collaboration, coordination and complementation</p>  	<ul style="list-style-type: none"> • Strengthen coordination and networking activities by organizing and sustaining community structures, e.g. creation of inter-agency committees with GOs, NGOs, and POs representation at the local level; • Create venues for community and sectoral participation particularly in problem identification and implementation of priority SWD projects and programs; and • Adopt development strategies which would promote peoples' participation, capability building and self reliance among disadvantaged individuals, families and communities. 	<ul style="list-style-type: none"> • Identify the roles as well as areas of convergence and collaboration of all agencies involved in the development and implementation of social welfare programs and services, both of the national and local levels; • Establish and sustain networking with other NGAs, NGOs, POs, etc. at the national level; and • Consult, coordinate and inform all levels of LGUs of all DSWD national programs to be implemented at the local level. 	<ul style="list-style-type: none"> • Establish and sustain networking, coordination with other NGAs, NGOs, POs, etc., both at the national and local levels; and • Support the institutionalization of people's participation in community development.

GOVERNORS' WORKSHOP ON SOCIAL WELFARE : PARTNERSHIP FOR DEVOLUTION
LGU-DSWD-DILG MECHANISMS OF PARTNERSHIP
ON SOCIAL WELFARE AND DEVELOPMENT (SWD)

Training and
Capability
building

- Access local implementors and program managers to skills training and development opportunities both in the country and abroad; and
- Lobby, propose and support legislation towards promoting the welfare of LGU SWD workers.
- Provide technical assistance through competency-based training and technology transfer;
- Provided access to local implementors and program managers to skills development opportunities both local and foreign; and
- Subject to funds availability, augment the allowance of LGU SWD workers.
- Access local implementors and program managers to skills development opportunities, both local and foreign;
- Provide technical assistance through competency-based training and technology transfer; and
- Provide augmentation support to LGUs for human resource development, including the CIDSS Program; and
- Propose and support legislation towards promoting the welfare of LGU SWD workers.

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