

DRN: LS-L-LO-24-10-92827-C**DSWD OPINION NO. 74 S. 2024**
MEMORANDUM

FOR : **ATTY. ANA MARIA PAZ B. RAFAEL**
Assistant Secretary, Partnerships Building and Resource
Mobilization Office (PBRMO)

FROM : **THE ASSISTANT SECRETARY FOR GASSG AND**
CONCURRENT OFFICER-IN-CHARGE, LEGAL SERVICE

SUBJECT : **COMMENTS ON THE DRAFT SPECIAL ORDER**
DESIGNATING THE PBRMO HEAD AS THE AUTHORIZED
SIGNATORY FOR ALL DOCUMENTARY REQUIREMENTS
RELATED TO KAAGAPAY PORTAL API INTEGRATION
WITH EMIS AND LOGISTICS PARTNERS

DATE : **17 October 2024**

This pertains to your Memorandum¹ requesting the Legal Service (LS) to review the attached draft Special Order² authorizing the Assistant Secretary and Head of PBRMO to do the following acts:

1. To facilitate the timely onboarding and integration of the Application Programming Interfaces (APIs) of these partners into the DSWD Kaagapay Portal;
2. To sign all necessary enrollment forms, applications, and other documentary requirements needed for the integration, ensuring the smooth and efficient incorporation of these partners into the Kaagapay Portal; and
3. To enable the timely processing of all necessary documents, thereby accelerating the integration of Electronic Money Issuers (EMIs) and logistics partners.

This authorization is intended to support the ongoing development of the DSWD Kaagapay Portal which is designed to streamline the donation process for disaster relief, DSWD centers, residential care facilities, and other beneficiaries. Given the urgent need to expedite the integration of various Electronic Money Issuers (EMIs) and logistics partners into the system, this authorization is being requested by PBRMO.

In this regard, please consider our comments below.

Pursuant to **Section 7, Chapter 2, Book IV of Executive Order No. 292** or the "**Administrative Code of 1987**", the Department Secretary is authorized to delegate authority to officers and employees of the Department of Social Welfare and Development (DSWD) under his direction and supervision. Consequently, it is within

¹ Annex "A"

² Annex "B"

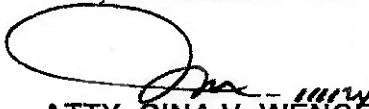
the Secretary's discretion to authorize the Head of the PBRMO and the Assistant Secretary to undertake the actions specified herein.

In light of the foregoing, we respectfully submit that the issuance of the Special Order is within the Secretary's legal authority and the approval of such issuance is entirely at the Secretary's discretion.

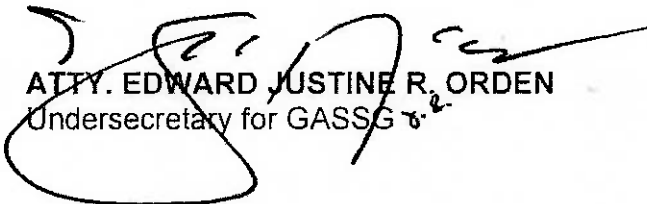
We are also attaching a revised Special Order, attached as Annex "C", for your reference.

Kindly fill out the attached Customer Feedback Form and return the same to the Legal Service.

For your consideration. Thank you.


ATTY. GINA V. WENCESLAO
CMUG/AV/10065

Approved by:


ATTY. EDWARD JUSTINE R. ORDEN
Undersecretary for GASSG