

**ADMINISTRATIVE ORDER**

No. 15

Series of 2019

**SUBJECT: FY 2020 DSWD THRUSTS AND PRIORITIES**

**I. RATIONALE AND CONTEXT**

The FY 2020 DSWD Thrusts and Priorities are consistent with the Philippine Development Plan (PDP) 2017-2022) and supported of the priority agenda of the President on reducing poverty to 14% by 2022 and empowerment of the poor and vulnerable sectors population. Along this agenda, the DSWD has implemented its strategic priorities geared towards alleviating poverty specifically uplifting about 6M poor people from poverty.

For 2020, the DSWD will continuously implement its major programs to achieve its organizational outcome that will serve as the people's voice. The CY 2020 thrusts and priorities remain to be founded on five (5) pillars of the DSWD Organizational Outcomes.

**II. OBJECTIVES**

The 2020 DSWD Thrusts and Priorities shall guide and direct all DSWD Bureaus, Services, National Project Management Offices, and Field Offices in their role in strategy implementation which includes formulation and adoption of gender responsive policies, plans and budgets, as well as performance contracts.

**III. THRUSTS AND PRIORITIES**

The following thrusts and priorities shall guide, direct, and channel the organizational efforts, resources and activities of the officials and employees essential for the attainment of strategies towards the achievement of organizational outcomes.

*Organizational Outcome 1: Well-being of poor families improved*

1. Issuance of Sustainable Livelihood Program guidelines based on the 2019 SEA-K evaluation results

*Organizational Outcome 2: Rights of the poor and vulnerable sectors promoted and protected*

1. Facilitate access of beneficiaries to other complementary social protection services.
2. Sustain a one country team approach and harmonized inter-agency provision of social welfare services to distressed overseas Filipino and their families in selected Diplomatic Posts and Home Offices
3. Implementation of DSWD Operational Guidelines on Executive Order 70 s. 2018
4. Ensure implementation of newly enacted social welfare and development laws

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*Organizational Outcome 4: Continuing compliance of Social Welfare and Development Agencies (SWDA) to standards in the delivery of social welfare services ensured*

1. Ensure the adherence of SWDAs to updated DSWD Standards through installation of customer-focused regulatory services and systems both at the central Office and Field Office.

*Organizational Outcome 5: Delivery of social welfare and development (SWD) programs by local government units (LGUs), through local social welfare and development offices (LSWDOs), improved*

1. Establishment of a fully-functional Social Welfare Development Learning Institute

To ensure that the abovementioned priorities will be effectively and efficiently carried out, the following support to operations services will be pursued:

#### **A. SUPPORT TO OPERATIONS (STO)**

The DSWD shall streamline its organizational structure from the Field Offices to National Program Management Offices (NPMOs), Bureaus and Services to enable up to date reports from the Field Office to the Central Office for consolidation, organization, data extraction, analysis, transformation and reporting.

*Planning, Policy Development, Research and Results-Based Monitoring and Evaluation*

1. Revitalize the Department's Performance Governance System (PGS) journey
2. Institutionalize the DSWD Policy on Ease of Doing Business and Efficiency of Service Delivery
3. Launch the National Profile of Poor Households or the Results of Listahanan 3
4. Increase the number of partners and stakeholders by utilizing the updated Listahanan data for their implementation of social protection programs and services

*Strategic Social Technology Development*

1. Pilot implementation of Yakap Bayan Model Intervention prior to its implementation in all Regions
2. Marketing of social technology programs, namely: Special Drug Education Center (SDEC) and Family Drug Abuse Prevention Program (FDAPP) Services to Local Government Units (LGUs) as part of institutionalization

*Improving Transparency and Efficiency through Quality Management Program*

1. The entire Department shall be certified to relevant ISO Standards such as the ISO 9001 (Quality Management System)
2. Conferment of the Philippine Quality Award

*Creating a Learning Environment Through Knowledge Sharing and Collaboration*

1. Update KM policies/guidelines to enhance KM system functionality.
2. Provide network connectivity through the DSWD Enterprise Network

## B. GENERAL ADMINISTRATION AND SUPPORT SERVICES (GASS)

The Operation Center at Central Office shall monitor the daily activities, updates, issues on the ground, accomplishments and progress reports.

### *Organizational Development, Performance Management and Human Resource Management*

1. Revisit or revalidate the competency models for continuity and sustaining its activities
2. Achievement of PRIME-HRM Level III (integrated HR) which includes the institutionalization of the DSWD Workforce Program, ensuring the streamlines filling-up of vacancies and implementation of the DSWD Succession Management Program – ensuring business continuity at all times
3. Completion of DSWD organizational enhancement and strengthening to become more responsive to the Department's mandate, and the current needs of the clientele

### *Administrative and Other Support Services*

1. Completely utilize cash cards or other similar mode for the implementation of programs and services

### *Automation Initiatives for GASS*

1. Department-wide implementation of the Enhanced Document Management Transaction System (EDTMS)
2. Institutionalization of the Enhanced Human Resource Information System (E-HRIS) across the entire Department which includes the rewards and recognition module, and medical profiles, among others, thereby significantly reducing processing time
3. Operationalization of the Resource Inventory Management Systems (RIMS) and Bureau of Treasury Management System (BTMS) integrating both financial and procurement processes for automation
4. Enhancement of the Property Records and Equipment Monitoring Inventory System (PREMIS) to include properties under Inventory Custodian Slip (ICS) and catalogue viewing of available serviceable properties and common office supplies, among others
5. Establishment of an integrated GASSG ticketing system which shall include the human resource-related requests, technical assistance requests from all GASSG offices, and merging functionalities of the General Services E-Ticketing System (GSETS), which shall feature immediate securing of customer service feedback for strategic operations planning

## IV. CONTINUING TRUSTS AND PRIORITIES

In order to ensure effective implementation of the Department's annual thrusts and priorities in consonance with its commitment in the Strategic Plan 2018-2022 – address the situation and the needs of the disadvantaged sector as well as the organization which is mandated to serve – the following portion of the guidelines is deemed necessary to continue the on-going activities from the previous years under the following priorities:

1. Continue to institutionalize and harmonize the Community Organizing (CO) and Community Driven Development (CDD) approach and strengthen internal and external convergence.
2. Intensify promotion of the Comprehensive Intervention against Gender-based Violence (CIAGV) and Counseling Service for the Rehabilitation of Perpetrators of Domestic Violence (CSRPDV) to LGUs particularly in the areas where 4Ps is being implemented.

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3. Complete the conduct of the 2<sup>nd</sup> Round SWDI Assessment for the 4.4M Pantawid Pamilya beneficiaries
4. Enhance and upgrade the SWDI system
5. Evaluate the devolved social welfare programs to LGUs
6. Generate private sector support for vulnerable sectors through external resource generation
7. Institutionalize a Multi-Stakeholder Volunteer Mobilization Program for Disaster Operations
8. Develop and implement a LSWDO Three (3)-Year Regional Plan on the DSWD Technical Assistance and Resource Augmentation (TARA) Program for LSWDOs
9. Intensify advocacy for the identified priority legislations *i.e. National Policy on Community Driven Development, Social Welfare and Development Act, Public Solicitation Act, Anti-Elder Abuse Act and The Domestic Administrative Adoption Bill* which equipped and empower the poor with the financial and technical support required in order for them to be able to set their community priorities and take the necessary steps in order to address them in partnership with the LGUs and other institutions.
10. Evaluate and assess the existing planning, policy, development, research and results-based monitoring and evaluation programs
11. Set up standards and policies operation and maintenance guidelines for information systems
12. Complete utilization of the collaboration mechanism (CGS, SWDL-Net, SWD-Forum) and expansion to other networks
13. Undertake critical activities to ensure that LGUs and other stakeholders will understand and support the DSWD programs and services along each organizational outcome and strategic initiative
14. Integrate Finance and Management Service with eNGAS, eBudget, and eCash forecasting
15. Evaluate and assess internal financial management reforms
16. Ensure ongoing titling of the identified DSWD real properties nationwide
17. Conduct structural stability assessment for all existing DSWD structures and facilities
18. Implementation of efficient disposal of DSWD valueless records

### Gender Mainstreaming

The Department will continue to mainstream GAD in its organizational policies, programs, human resource, and enabling mechanisms geared towards protecting human rights, promoting women's rights, advocating gender equality, peace and development, and eliminating all forms of discrimination.

1. Appropriate funding of the 2020 DSWD GAD Plan and Budget (GPB) to guarantee the implementation of DSWD GAD Agenda 2020-2025
2. Conduct of gender responsive assessment of programs and projects using the Harmonized GAD Guidelines tool.

Issued in Quezon City, this 27<sup>th</sup> day of September 2019.



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