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ADMINISTRATIVE ORDER

No. 18  
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SUBJECT: GUIDELINES FOR THE ACCREDITATION OF SUPERVISED  
NEIGHBORHOOD PLAY

I. INTRODUCTION

Supervised Neighborhood Play (SNP) is an alternative strategy for local government units to respond to the early learning needs of children 2-4 years old who are not able to avail of ECCD center-based services since this is a home-based early childhood service. SNP utilizes play as an approach in providing stimulation activities that are developmentally appropriate for each target ages of children in the community. This is to provide children with early learning opportunities to develop throughout his/her early childhood as it helps them develop friendships, skills, social values, self-confidence, self-respect, and self-expression through unstructured time for play and socializing.<sup>1</sup>

On the other hand, the conditional cash transfer (CCT) program in the Philippines known as Pantawid Pamilyang Pilipino Program has included the attendance of children 3 to 4 years old to Day Care Service as one of its conditionalities. Because of this, the number of children in day care centers ballooned. However, it has to be noted that locations of most of the day care centers in our country are located in the centers of the towns and/or barangays. Likewise, it has to be considered that most of the Pantawid Pamilya areas are located in far flung parts wherein most of the Local Government Units (LGUs) cannot afford to build additional Day Care Centers from what they have at present. Since the supply side for Day Care Service is sorely lacking, the children in these areas have been attending the SNP because it is practical, doable and cost-effective service as sessions of SNP can be held in a close or open space, or even a mobile one, as long as it is suitable for the conduct of informal early learning activities through play. Hence, it helps augment the ECCD service in these places.

Aside from these far flung areas, SNP has also become an alternative early childhood care and development service in conflict affected areas. Instead of holding sessions in a specific center, the LGUs have adopted SNP so they can be more flexible and thus changing areas/place is easier whenever the situation calls for it.

In times of disasters, the SNP program is also conducted in the evacuation centers to promote the well-being of children by providing them various enrichment activities. In so doing, routine activities is established which lessen their trauma as a result of the calamity they have experienced.

However, to ensure that the learning development of the children are given attention, vis-à-vis the goal of attendance to ECCD Service by these children as a conditionality is fulfilled, standards in the implementation of SNP has to be set.

<sup>1</sup> SNP Manual, DSWD 2011

conditionality is fulfilled, standards in the implementation of SNP has to be set. Although Administrative Order 12 s 2008 otherwise known as Standards for Home Based ECCD Programs (for Children below 6 years old) and its accreditation tool is already existing, it was deemed necessary by the Bureau to formulate standards and an accreditation tool specifically for the 3<sup>rd</sup> model of Home-Based ECCD which is Parent to Other Children.

The accreditation tool for SNP would hopefully ensure that the activities SNP children would receive or experience are of quality and within standard.

## **II. MANDATE AND LEGAL BASES**

The Department draws its authority to accredit SNP Sites and SNP Workers from the following:

1. Presidential Decree No. 603 (1974) - the Child and Youth Welfare Code Title II Article 6 - "The Day Care Service and other substitute parental arrangements shall be provided to a child whose parents and relatives are not able to care for him/her during the day. Such arrangement shall be subjected to accreditation and licensing by the Department of Social Welfare."
2. Republic Act No. 6972 (1990) - Barangay Total Development and Protection of Children Act, Section 5 (a) - "The Department of Social Welfare and Development shall formulate the criteria for the selection, qualifications, training and accreditation of day care workers and the standards for the implementation of the total development and protection of children program."
3. Republic Act No. 7160 or Local Government Code of 1991 - Article 24 states that the "LGU shall be responsible for a set of services and facilities in accordance with established national policies, guidelines and standards."
4. Executive Order No. 340 series of 1997 - Directing National Government Agencies and Government Owned and Controlled Corporations to Provide Day Care Services for their Employees' Children Under Five Years of Age, Section 3 Lead Agency (4) "... the DSWD is tasked to license and accredit the services, facilities and day care workers."
5. Executive Order No. 221 series of 2003 - Amending Executive Order No. 15 series of 1998, Redirecting the Functions and Operations of DSWD which states that to accomplish its roles and functions the Department shall "Set the standards, accredit and provide consultative services to public and private institutions, organizations and persons engaged in social welfare activities, and monitor performance and compliance to standards by institutions, organizations and persons engaged in social welfare activities both public and private."

6. Republic Act 8980 (2000) - also known as the Early Childhood Care and Development (ECCD) Act which provides under its Implementing Rules and Regulations (IRR) as mentioned in Section 27, Specific Roles and Responsibilities of DSWD that it shall “Register, license and accredit public and private ECCD centers, programs and service providers catering to children below 5 years of age.”
7. Executive Order No. 685 (2008) - also known as Expanding the Preschool Coverage to Include Children Enrolled in Day Care Centers which states that “preschool experiences provide the essential stimulation needed by 5 year old children to become ready for formal schooling in Grade 1, thus should be expanded to reach all children aged 5 years old, with first priority to reaching those children least likely to enter school or most likely to drop out or repeat in Grades 1-3.”

### **III. OBJECTIVES**

Generally, the objective of the guideline is to ensure that the objectives of SNP written in the SNP Manual published by the Social Technology Bureau are achieved.

Specifically, the objectives of this accreditation tool are as follows:

1. Ensure that the best interest of the child is considered in all aspects of the implementation of SNP.
2. Ensure that what is provided to the children attending SNP is within the set standard.

### **IV. COVERAGE AND APPLICABILITY**

This guideline applies to all Supervised Neighborhood Play sites operated by the following:

1. Local Government Units (LGUs);
2. Social Welfare and Development Agencies (SWDAs);
3. Private individuals
4. Or supported by the National Government Agencies (NGAs) or Government Owned and Controlled Corporations (GOCCs)

### **V. GENERAL POLICIES**

1. The C/MSWDO and Field Offices will follow the entire accreditation process and the Terms of Reference/Institutional Arrangements of this guideline.

2. The accreditation of the SNP and SNP Worker is not interdependent with each other. However, if the SNP site passes while the SNP Worker fails, both will not be accredited. Separate certificates shall be awarded to the accredited SNP site and SNP Worker.
3. If on the first visit for the accreditation the SNP and/or SNP Worker do not meet the minimum standards, they will be given four (4) months to comply with all the other requirements needed in the work areas where they have failed.
4. The SNP that will pass the accreditation process shall have Certificate of Accreditation issued by the Field Offices which shall have a validity period of three (3) years. Three star rating will be given to the SNP site for achieving the minimum standards required.
5. The SNP Worker who will pass the accreditation will be awarded Certificate of Accreditation and an Identification Card issued by the Field Offices which shall have a validity period of three (3) years. The Worker will receive a 3 Star rating for being Competent.
6. The presence or absence of the indicators are determined through a review of documents (document review or DR), interview with the various stakeholders (I), and observation of a session or sessions in the ECCD centers (O).
7. To promote the use of this guideline, continuous conduct of orientation, advocacy, capability building and technical assistance to NGAs, GOCCs, LGUs, SWDAs, POs, and private individuals shall be included in the list of priority activities of the Field Offices.

## **VI. STANDARDS**

There are five areas wherein the standards would focus on as follows:

### **A. Advancement of Children's Growth and Development**

The advancement of children's growth and development is the primary objective of SNP Service. SNP Workers are tasked to facilitate children's progress in all aspects of development. This is achieved through the following:

1. Assessment of children that provides the SNP Workers with a thorough knowledge about each child in their care;
2. Integration of health, nutrition, and other complementary services; and
3. Utilization of a developmentally appropriate curriculum for young children

## **B. Partnership with Families, Communities and Local Government**

Partnership with families, community and local government indicates that a high quality ECCD program is the result of the shared responsibility among parents and members of the families, SNP Workers, community members, organizations, and the local government unit.

## **C. Human Resource Development (HRD)**

HRD refers to the recruitment and hiring; training and development; competencies and continuing education of the SNP Worker; supervision and conditions of employment that are part of the management and administration of the ECCD program.

## **D. Program Management**

This section refers to planning and budgeting, implementation, supervision, monitoring and evaluation, management information system and financial management of the program that ensures the high standard of service delivery to the children.

All projects and activities must be responsive to the needs of the children, appropriate resources are allocated and utilized efficiently to achieve the goal of effectively managing the SNP Service which is to seek the continuous improvement of program delivery so that the needs of children and families are met, and that program staff are supported in their efforts.

## **E. Physical Environment and Safety**

This refers to giving of importance to child-friendliness of the location, the indoor and outdoor environments of the center and the ensuing quality and safety measures that are critical in protecting and promoting children's holistic development.

It shall conform to the basic safety standards and program requirements for the day to day activities of the children.

## **VII. Terms of Reference/Institutional Arrangements:**

1. Provincial/Municipal/City Social Welfare and Development Office (P/M/CSWDO) and/or Social Welfare and Development Agency (SWDA)
  - a. Provide information to Field Office (FO) the SNP sites they have established.
  - b. Assist the SNP Worker prepare for the accreditation.
  - c. Along with the SNP Worker, they shall coordinate with all the stakeholders concerned i.e. Parents Committee (or its equivalent for

the Private and SWDAs) BECCDCC or BCPC or Sangguniang Barangay (SB) at least two weeks before the actual visit of the Accreditor. They will be informed of the following:

- i. purpose of visit;
  - ii. that the SNP Worker will be observed during actual session;
  - iii. that they will be interviewed by the Accreditors;
  - iv. that they will have to prepare and make available pertinent documents during the actual visit.
- d. Conduct the first visit to assess the preparedness of the SNP for accreditation.
  - e. Provide technical assistance and other assistance needed by the SNP Worker for the accreditation.
  - f. If based on their assessment the SNP is already prepared for accreditation, they will inform their respective DSWD Field Office about it.
  - g. If the SNP has failed the accreditation, they will assist the SNP, not only with the provision of technical assistance but with other forms of assistance as well, until they have met or have complied with the standards indicator they have failed to comply.

## 2. Field Office

- a. To prepare and keep the database of all SNP sites under their jurisdiction.
- b. Train existing Day Care Accreditors to become SNP Accreditors as well and thus re-naming them DSWD-ECCD Accreditors.
- c. Upon receipt of information from P/C/MSWDO or SWDA, Field Office will be responsible in plotting the schedule of the accreditation of all the said SNP site/s.
- d. Inform the P/M/CSWDO or SWDA of the name and when they will be visited by accreditor.
- e. Issue Accreditation Certificate to the SNP Worker and SNP site and identification card for SNP Worker as well. (see annex 1, 2 and 3)
- f. Monitor SNP Services in their Region.
- g. Provide updated list of SNP sites in the region to Standards Bureau.
- h. Provide subsidy for the ECCD accreditors

## 3. Standards Bureau

- a. Provide technical assistance to FOs/P/M/CSWDOs/SWDAs/CSOs along standards of SNP implementation.
- b. Enhance existing guidelines that will improve service delivery on SNP.
- c. Provide Field Offices additional subsidy for the accreditation of SNP.

## 4. Protective Services Bureau

- a. Monitor the implementation of SNP Service.
- b. Provide technical assistance to Field Offices in the implementation of SNP.
- c. Maintain and update SNP database.

5. Information Communication Technology and Managements Service
  - a. To ensure that SNP is included in the ECCD-IS.

#### VIII. REPEALING CLAUSE

This guideline supersedes the part in Administrative Order No. 12 s 2008 that discusses the third mode of Home-Based ECCD which is Parent to Other Children and its corresponding part also in its Accreditation Tool.


#### IX. EFFECTIVITY

This order shall take effect immediately.

Issued in Quezon City this 27<sup>th</sup> day of December 2012.

  
CORAZON JULIANO-SOLIMAN  
Secretary

Certified Copy

  
MARIA L. REYES  
Assistant Secretary

**ASSESSMENT TOOL FOR SUPERVISED NEIGHBORHOOD PLAY  
AND ITS SERVICE PROVIDER**

**I. Status of Application**

- New Application
- Renewal
- DSWD Previously Issued
- Certificate No: \_\_\_\_\_
- Date of Issuance: \_\_\_\_\_
- Date of Expiration: \_\_\_\_\_

**Source of Funds**

- NGA
- GOCC
- LGU
- NGO
- PO
- Private Individual
- Others \_\_\_\_\_

**II. Identifying Information:**

1. Name of SNP: \_\_\_\_\_
2. Type of SNP: \_\_\_\_\_
3. Address: \_\_\_\_\_
4. Date Established: \_\_\_\_\_
5. Name of Service Provider: \_\_\_\_\_ Age: \_\_\_\_\_
6. Educational Attainment: \_\_\_\_\_ Status of Appointment: \_\_\_\_\_
7. Name of C/MSWDO ECCD Focal Person (Supervisor/Administrator)  
\_\_\_\_\_
8. Telephone/Mobile/Fax Number/s: \_\_\_\_\_
9. E-mail Address and Website: \_\_\_\_\_
10. Registration & License No: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Expiry Date: \_\_\_\_\_  
(if applicable)

**III. Description of Tool:**

AS SNP is an alternative strategy to respond to early learning needs of children 2-4 years old, it is but eminent that the accreditation tool for SNP service should also focus on the five work areas that were set for the Day Care Service which include the following:

- a. Advancement of Children's Growth and Development - refers to the facilitation of children's progress in all domains of development.
- b. Partnership with Families, Communities, and Local Government - refers to the shared responsibility among parents and members of the families, SNP Worker, community members and organizations, and the local government unit for a high quality ECCD program.
- c. Human Resource Development - refers to the recruitment and hiring; training and development; competencies and continuing education of the SNP Worker; supervision and conditions of employment that are part of the management and administration of the ECCD program.
- d. Program Management - refers to the planning and budgeting, implementation, supervision, monitoring and evaluation, management information system and



financial management of the program that ensures the high standard of service delivery to the children.

- e. Physical Environment and Safety - refers to giving of importance to child-friendliness of the location, the indoor and outdoor environments of the center and the ensuing quality and safety measures that are critical in protecting and promoting children's holistic development.

However, the accreditation tool for SNP should be flexible in the area of Physical Environment and Safety considering that most of the sites where SNP are held are not permanent. Thus, separate standard should be given to those who are holding sessions inside a structure and outside of a structure.

The tool is divided into two parts. First part focuses on the SNP implementation while the second part focuses on the SNP Workers.

This accreditation tool only asks for the minimum standards wherein all indicators here shall be met by the SNP Worker and the LGU or SWDA operating the SNP.

#### **IV. Schedule of Accreditation:**

Most of the SNP sites have adopted the academic year that Department of Education is using, the same academic year that our Day Care Centers has also espoused. Hence, it is fitting that start of assessment for accreditation is done between August and September to give time to settle down and prepare the SNP site as well as the Service Provider for the accreditation. Pre-accreditation activities will be done by the Municipal/City Social Welfare Office, which can start as early as July to give ample time for technical and logistics assistance, before informing the Field Office for actual accreditation process.

#### **V. Instruction/Guidelines on How to Administer the Tool:**

1. **Methods for Assessment.** The following will be used during the assessment:

- a. Document Review - is needed for items marked "DR" (including I/DR, O/DR, I/O/DR) under the Methods column of the tool. Check the corresponding DR item that is present but leave the corresponding item blank if it is not available. Hence, all items with DR should be noted as these are the documents needed to be prepared.
- b. Observation - is needed only for the items marked O (including O/I, O/DR, and I/O/DR) under the Methods column of the tool. Others require an ocular inspection of the facilities and surrounding areas of the center which can be done before or after the session.
- c. Interview - is to be conducted only for items marked I (including I/DR, I/O, I/O/DR) under the Methods column of the tool. You will need to interview several stakeholders as stated in the various forms. Check those items that are available but leave the corresponding item blank if they are not indicated.
- d. Perform the document review, observation and interview separately. Do not examine documents while observing. Do not interview the service provider while observing.

- e. Interview shall be done to the SNP Worker, members or representative of the Parent Committee (for public programs) or its equivalent for private programs and NGAs/GOCCs, and to the member or representative of the Barangay Early Childhood Care and Development Coordinating Council (BECCDEC) or Barangay Council for the Protection of Children (BCPC) or Program Management Team or Board of Trustees/Directors (for private programs and NGAs/GOCCs).

**2. Standards and Indicators:**

- If the SNP site has met all the indicators mentioned in the accreditation tool, it will have a 3 star rating which is equivalent to a **SATISFACTORY** rating.
- If the Service Provider, also called as SNP Worker, has met all the indicators mentioned in the accreditation tool, the Service Provider will have 3 star rating and will be given a Certificate of Accreditation which will state that the Worker is **COMPETENT**.

**3. Tool Administration**

- a. This is not a ladderized accreditation and only indicators are equivalent to minimum standards required, hence, all listed here must be present.
- b. However, in case where certain items do not apply, indicate N/A and add the total N/A to the corresponding work areas per level. Use of N/A only applies to those indicators which has an indication of "if applicable."

**Number of Items per Area and Score Required from the SNP site.**

<i>Work Areas</i>	<i>Total Score</i>
Advancement of Children's Growth and Development	30
Partnership with Families, Communities, and Local Government	10
Human Resource Development	13
Program Management	11
Physical Environment and Safety	38
<b>Total</b>	<b>102</b>

**Number of Items per Work Area and Score Required from the SNP Worker.**

<i>Work Areas</i>	<i>Total Score</i>
Advancement of Children's Growth and Development	55
Partnership with Families, Communities, and Local Government	10
Human Resource Development	13
Program Management	11
Physical Environment and Safety	2

Total	91
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- b. If on the first visit of accreditation of the Field Office Accreditor the SNP Site and/or SNP worker fail to meet the minimum standards, they will be given four months to comply with all the requirements needed in the work areas where they have failed.
- c. Accreditation Certificates of the SNP Site and the SNP Worker are separate. The SNP Worker can be accredited even if the SNP Site has failed but once the SNP Worker has failed the accreditation of both the SNP Site and SNP Worker will not be given Accreditation Certificates.
- d. SNP site, once accredited, will be awarded a Certificate (Annex 1).
- e. On the other hand, SNP Worker, once accredited, will be provided with a Certificate (Annex 2) and an identification card (Annex 3).

## VI. Presentation of the Tool:

### a. Part I. Supervised Neighborhood Play

Work Areas	Level/ Score	Methods	Com plian ce	Specific Findings/Remarks
<b>Area A. Advancement of Children's Growth and Development</b>				
<b>I. Assessment of Children</b>				
<b>A. Methods and Instruments</b>				
1. ECCD Checklist	1 point	DR		
2. Different methods and instruments				
a. Intake form	1 point	DR		
b. Growth monitoring chart	1 point	DR		
c. Recordings of observations	1 point	DR		
3. Recording on assessment of competencies that require one-on-one tasks.	1 point	DR		
<b>II. Health and Nutrition</b>				
<b>A. Nutrition and Feeding Practices</b>				
<b>1. Feeding</b>				
a. Ensure that foods being served to children are nutritious	1 point	I/O		
b. Drinking water is safe	1 point	DR/O		
<b>2. Food Handling</b>				
a. Ensure that clean utensils are used in preparing and serving food.	1 point	O		
b. Ensure that foods are handled properly.	1 point	O		
<b>B. Health and Sanitation Practices</b>				
<b>1. Maintains a copy of the following for each child as part of the child's individual health records:</b>				
a. Pertinent health history (e.g. previous illness, allergies)	1 point	DR		
<b>2. Child Injury Prevention and Reporting</b>				
a. A first aid kit is available at all times (in the SNP site or during fieldtrip)	1 point	O		
<b>3. Personal Hygiene and Cleaning</b>				
a. Ensures the availability of a toilet near the place where SNP is held.	1 point	O/I		
b. Keeps surrounding areas (outdoor) clean.	1 point	O		

Work Areas	Level/ Score	Methods	Com plian ce	Specific Findings/Remarks
c. Instructs children to (or inspects if children)				
i. Wear clean clothes everyday	1 point	0		
ii. Wash their hands before and after eating and after using the toilets	1 point	0		
iii. Have trimmed hand and toe nails.	1 point	0		
iv. Brush or clean their teeth after eating	1 point	0		
d. Ensures that all children are wearing comfortable footwear in attending the SNP every day.	1 point	0		
<b>C. Complementary Services</b>				
Has on file a certified true copy of the child's birth certificate upon admission OR if child is not yet registered, the signed Parent-SNP Worker agreement includes parents' promise to submit it three months after admission.	1 point	DR		
<b>III. Curriculum</b>				
<b>A. Learning Materials, Facilities and Equipment</b>				
1. Utilizes materials that are:				
a. Safe, durable or non-hazardous/non-toxic	1 point	0		
b. Made of local or reusable resources abundant in community	1 point	0		
c. Easy to keep and be transported.	1 point	0		
2. Utilizes a variety of learning materials that include but not limited to:				
a. Storybooks or picture books made by the SNP Worker, parents or children	1 point	0		
b. Art materials from indigenous or locally available sources or reusable items (e.g. empty boxes, plastic bottles)	1 point	0		
c. Drawing tools, scissors and paste	1 point	0		
d. Materials and toys for play	1 point	0		

<i>Work Areas</i>	<i>Level/ Score</i>	<i>Methods</i>	<i>Com plian ce</i>	<i>Specific Findings/Remarks</i>
<b>IV. Guidance and Interactions</b>				
<b>A. Indirect Guidance: Daily Schedule and Routines</b>				
1. Daily schedules of activity periods and routines are available.	1 point	O		
2. Large group (6 or more) or sedentary activities for children are limited.	1 point	O/DR		
3. Self-help tasks such as toileting, eating and dressing are practiced.	1 point	O/DR		
4. Every full day program shall consist of Physical Activity that will help child develop in all 7 developmental domains.	1 point	O		
<b>Area B. Partnership with Families, Communities and Local Government</b>				
<b>I. The Service Provider</b>				
<b>A. Parents' Committee or Supervisor</b>				
1. Manages a complementary feeding program for the children and in weighing children.	1 point	DR/I/O		
2. Assist SNP Worker in conducting community survey.	1 point	DR/I/O		
3. Parents to be involved actively in the SNP implementation in their area/to act as volunteers.	1 point	DR/I/O		
<b>II. A. Community Involvement</b>				
<b>1. The Parents' Committee and other Stakeholders</b>				
a. Prepares annual action plan in support of the SNP Service.	1 point	DR		
b. Implements one planned project	1 point	DR/I		
c. Holds meeting at least once a month	1 point	DR		
d. Provides user's fee every month, which has been consulted and agreed by the parents (either through cash, volunteer service or in kind).	1 point	DR		(if applicable)
e. SNP is fully supported by the LGU or SWDA, hence, SNP Workers are not allowed to impose user's fee.	1 point	DR		(if applicable)
f. Maintains financial records of funds	1 point	DR		

Work Areas	Level/Score	Methods	Compliance	Specific Findings/Remarks
generated by the committee.				
g. Submits annual accomplishment and financial report to M/CSWDO or presence of annual accomplishment and financial report if NGO/PO/Private Individual operated.	1 point	DR		
<b>Area C: Human Resource Development</b>				
<b>A. Conditions of Employment</b>				
<b>1. Work Hours and Load</b>				
a. Ensures that the appropriate ratio one adult to five children is maintained throughout the session. (Adult can be parent volunteer or Aide).	1 point	DR/O		
b. Maximum of 25 children per session provided that there are parent volunteers who provide assistance to the SNP Worker.	1 point	DR/O		
<b>2. Performance-based Appraisal by either the M/CSWDO Focal Person or the Supervisor</b>				
a. Conducts monthly meetings with the SNP Worker to follow up on program implementation and provide technical assistance.	1 point	DR/I		
b. Collaborates with the SNP Worker in planning the activity guide.	1 point	DR/I		
c. Conducts session observations at least twice a year.	1 point	DR/I		
d. Uses a basic monitoring and evaluation instrument in appraising the performance of the SNP Worker (i.e. similar to what is being used in the LGU).	1 point	DR		
e. Conducts conferences with the SNP Worker after each monitoring period or as often as necessary.	1 point	DR		
<b>B. Provides on-the-job or apprenticeship training to the SNP Worker.</b>				
<b>1. Training and development</b>	1 point	DR		
<b>2. Provides or makes available at least 12 hours per calendar year of staff development for the SNP Worker.</b>	1 point	DR		
<b>C. Recruitment by M/CSWDO Focal Person</b>				

Work Areas	Level/Score	Methods	Compliance	Specific Findings/Remarks
or the Supervisor and Hiring by the Barangay Local Council				
1. Recruits or hires at least high school level according to the qualifications stated in the Service Provider recruitment and hiring.	1 point	DR		
<b>D. Compensation and Benefits</b>				
1. Service Contract is present.	1 point	DR		
2. Range of honorarium of the SNP Worker is based on the income classification of its location, listed below:	1 point	DR/I		
<b>CITY / MUNICIPALITY INCOME CLASSIFICATION</b>	<b>Rate of Honorarium</b>			
1 <sup>st</sup> class	2,000.00			
2 <sup>nd</sup> class	1,500.00			
3 <sup>rd</sup> class	1,200.00			
4 <sup>th</sup> class	1,000.00			
5 <sup>th</sup> class	800.00			
6 <sup>th</sup> class	500.00			
<b>E. Supervision</b>				
1. Receives semestral supervision from Social Worker/C/MSWDO Focal Person on ECCD.	1 point	DR/I		
<b>Area D: Program Management and Administration</b>				
<b>A. Planning and Budgeting</b>				
1. Has an annual work and financial plan (for public program and GOCC's and NGAs) or quality improvement plan or its equivalent (for private programs).	1 point	DR		
2. Utilizes the evaluation results of the previous year(s) as bases for planning.	1 point	DR/I		
3. Determines user's fee of children in consultation with parents and other stakeholders.	1 point	DR		If applicable
<b>B. Implementation, Monitoring and Supervision</b>				
1. Supervises, at least once every six months, the performance of all SNP Workers.	1 point	DR		
2. Has a written administrative plan that includes the following:				
a. Maintenance of children's records, personnel files, attendance, other	1 point	DR		



Work Areas	Level/Score	Methods	Compliance	Specific Findings/Remarks
operational records; as well as use of ECCD-Information System (ECCD-IS)				
b. Staff development	1 point	DR		
c. Parent involvement and education	1 point	DR		
<b>C. Evaluation</b>				
1. Evaluates the implementation of work and financial plan or its equivalent at the end of the calendar year.	1 point	DR		
<b>D. Financial Management</b>				
1. Incurs expenditures on items included in the annual budget only.	1 point	DR		
2. Maintains complete and accurate accounting of receipts and expenditures, books and records.	1 point	DR		
3. Prepares financial statements annually.	1 point	DR		
<b>Area E: Physical Environment and Safety</b>				
<b>I. Location</b>				
<b>A. Ensures that the site</b>				
a. Is in an area free from hazards.	1 point	0		
b. Is not near gaming and gambling stations or dens, beerhouses or similar places of vice.	1 point	0		
c. Is a smoke free zone.	1 point	0		
<b>II. Indoor Site</b>				
<b>A. Space, Lighting and Ventilation</b>				
1. Maintains a well-lighted, well ventilated room/area and no sharp objects (e.g. nails or tacks that are exposed) that may harm children.	1 point	0		
2. Must not be elevated or if it is, it should be too steep to avoid fall of children.	1 point			
<b>B. Furniture and Fixtures</b>				
1. Maintains door for entry and exit that is in clear view of the SNP Worker and/or Parent volunteer.	1 point	0		If applicable
2. Have door handle within children's reach and easy for them to turn.	1 point	0		If applicable
3. Can be locked from inside.	1 point	0		If applicable
4. Maintains floors that:				
a. Are smooth but non-skid/ not	1 point	0		

Work Areas	Level/ Score	Methods	Compliance	Specific Findings/Remarks
<ul style="list-style-type: none"> <li>slippery.</li> <li>b. Are easy to clean.</li> <li>c. Are free from splinters, cracks and sharp or protruding objects.</li> <li>d. Have coverings, if any that are attached to the floor or backed with non-slip materials.</li> <li>e. No holes that may cause accident</li> <li>f. Are free from clutter.</li> </ul>				
5. Maintains walls and ceilings that are free from sharp or protruding objects and other safety hazards.	1 point	0		
6. Should not use materials that are harmful to the health of children e.g. asbestos.	1 point	0		
7. Maintains an access to a toilet nearby.	1 point	0		
8. Accessible to children with disabilities.	1 point	0		If applicable
9. Maintains furniture pieces that:				
<ul style="list-style-type: none"> <li>a. are child-sized</li> <li>b. are easy to clean</li> <li>c. are sturdy and durable</li> <li>d. are in good condition, movable/portable</li> <li>e. include tables and chairs—quantities are enough for children to sit and eat together during snack/mealtime</li> </ul>	1 point	0		If applicable
f. If there are no tables and chairs, presence of floor mats or rubber mats.	1 point	0		If applicable
C. Equipment, Learning Materials and Toys				
1. All learning materials are easy to keep and transported.	1 point	0		
D. Other Safety Precaution Measures				
1. Provides or makes available equipment or materials for fire extinction (e.g. unexpired fire extinguishers, covered pails of water, bags of sand) daily.	1 point	0		
2. Stores gasoline and other flammable materials, if any, separately from or outside of the area.	1 point	0		
3. Provides fire and/or earthquake drills for children at least twice a year.	1 point	DR/I/O		

<i>Work Areas</i>	<i>Level/ Score</i>	<i>Methods</i>	<i>Com plian ce</i>	<i>Specific Findings/Remarks</i>
4. Replenishes content of first aid kits yearly or as often as necessary.	1 point	0		
5. Keeps electrical cords, if any, out of children's reach.	1 point	0		If applicable
6. Covers unused electrical outlets, if any, with furniture or shock stops.	1 point	0		If applicable
7. There shall be no toxic substances, medications, sharp objects, and other hazardous objects where session is conducted	1 point	0		
8. Labels all containers with contents especially when not in their original containers in order to facilitate poison control.	1 point	0		
9. Places gates, guards or locks at door entrances to unsupervised/ unsafe areas.	1 point	0		If applicable
10. Keeps all garbage disposal containers: a. Segregated with proper markings i.e. nabubulok (biodegradable), di nabubulok (non-biodegradable) b. covered c. emptied and cleaned every day	1 point	0		
11. Conducts major housekeeping and repair activities when children are not around.	1 point	0		
III. Outdoor Site/ Make shift area (Outdoor SNP)				
A. Space and Surroundings:				
1. It is not set-up in a place where fruits may fall from their trees like coconut.	1 point.	0		
2. Far from river or cliffs.	1 point	0		
3. There is a flat covered surface for children to play.	1 point	0		
4. Is always clean.	1 point	0		
5. Has ample space for children to run, walk, jump, hop and move around.	1 point	0		
6. Has an access to toilet nearby for the use of the children anytime during the session.	1 point	0/1		
7. Accessible to children with disabilities.	1 point	0		
B. Equipment, Learning Materials and Toys				

<i>Work Areas</i>	<i>Level/ Score</i>	<i>Methods</i>	<i>Com plian ce</i>	<i>Specific Findings/Remarks</i>
1. All learning materials are easy to keep and transported.	1 point	0		
<b>C. Other Safety Measures</b>				
1. Keeps all garbage disposal containers: a. Segregated with proper markings i.e. nabubulok (biodegradable), di nabubulok (non-biodegradable) b. covered c. emptied and cleaned every day	1 point	0		
2. Keeps first aid kit at all times.	1 point	0		
3. Conducts emergency drills twice a year.	1 point	I/DR		

b. Part II. SNP Workers

Work Areas	Level/ Score	Methods	Com plian ce	Specific Findings/Remarks
<b>Area A. Advancement of Children's Growth and Development</b>				
<b>I. Assessment of Children</b>				
<b>A. Regularity</b>				
1. At least twice within a 10 month period.	1 point	DR		
<b>B. Purpose and Utilization</b>				
1. Result of assessment to be used as reference on the conduct of parent conference which should be documented.	1 point	DR		
2. Result used as basis for referral of child suspected of having special needs.	1 point	DR		/If applicable
3. Compilation of results to endorse to the next level service provider or teacher.	1 point	DR		
<b>C. Confidentiality</b>				
1. Records are kept in a secured place (e.g. barangay hall).	1 point	DR		
2. Results of assessment are only shown and discussed with the parents and family member or with whom the child was referred to.	1 point	DR/I		
3. Records are only released upon approval of C/MSWDO Focal person and/or Administrator and/or Supervisor and/or parent.	1 point	DR/I		
<b>II. Health and Nutrition</b>				
<b>A. Health and Sanitation Practices</b>				
1. Follows proper hand washing procedures, whenever appropriate.				
a. Before and after food preparation.	1 point	O		
b. Before and after eating.	1 point	O		
c. After coming in contact with bodily fluids and discharges (e.g. urine, feces)	1 point	O		
d. After cleaning or handling equipment/materials	1 point	O		
2. Child Injury Prevention and Reporting				

Work Areas	Level/ Score	Methods	Com plian ce	Specific Findings/Remarks
a. Keeps on hand up to date contact information of children (name and address of person to contact, emergency numbers, if available) b. In case a child will be injured: <ul style="list-style-type: none"> <li>i. the SNP Worker will provide first aid to the injured child and if needed to bring the child to the doctor immediately.</li> <li>ii. Informs parents of any first aid administered to the child.</li> <li>iii. Informs parents immediately of any injury or illness of the child that requires medical attention other than the minor first aid.</li> </ul>	1 point	I/DR		
	1 point	I/DR		
	1 point	I/DR		
	1 point	I/DR		
3. In case Child Abuse and Neglect is observed/suspected/reported, the SNP Workers shall immediately refer this to the City/Municipal Social Welfare Officer or to the nearest authority.	1 point	DR/I		
4. If infectious diseases is observed or detected in the child, the SNP Worker shall: <ul style="list-style-type: none"> <li>a. Notify parents immediately.</li> <li>b. Send the child home and will not be permit the child to associate with other children until seen by a qualified medical practitioner.</li> </ul>	1 point	DR/I		/(if applicable)
<b>B. Complementary Services</b>				
1. Refers children to the health center for the following programs or makes the SNP site as venue to deliver/advocate the following to the children and parents.				
a. Expanded program on immunization	1 point	DR		
b. Growth monitoring	1 point	DR		
c. Deworming	1 point	DR		
d. Dental care	1 point	O/DR		

Work Areas	Level/ Score	Methods	Com plian ce	Specific Findings/Remarks
2. Refers pregnant mothers, breastfeeding mothers and mothers of young children to the health center for the following or makes the SNP site as venue for other service providers to deliver/advocate information and support on breastfeeding:	1 point	DR/I		(if applicable)
<b>III. Curriculum</b>				
<b>A. Content</b>				
1. The Activity Guide uses theme, organizing question and concepts/answers that:				
a. Are based on children's interests, their socio-economic backgrounds and/or culture.	1 point	DR		
b. Integrate health, nutrition, sanitation, environment education, gender fairness, and/or preventive education for abuse and exploitation.	1 point	DR/O		
<b>B. Activities</b>				
a. Provides creative activities that:				
1. Are based on assessment results of the children on all seven (7) domains of development which are Fine Motor, Gross Motor, Self Help, Receptive Language, Expressive Language, Cognitive, Social - Emotional.	1 point	DR/O		
2. Use or adapt indigenous resources (e.g. folk literature, music, traditional games, cultural events)	1 point	DR/O		
3. Facilitate the development of next level characteristics and competencies of the children according to ECCD checklist	1 point	O		
4. Set up an environment where the children are allowed to express their own ideas and let them explore things/objects around them that will contribute to their creativity, fluency, flexibility, sensitivity and aesthetics.	1 point	O		

Work Areas	Level/ Score	Methods	Compliance	Specific Findings/Remarks
5. Watches and observes individual children of what activities appeal to them	1 point	0		
b. Provides at least three (3) varied creative activities daily that include the following:	1 point			
1. Storytelling, puppetry and dramatic play.	1 point	O/DR		
2. Music and poetry	1 point	O/DR		
3. Arts and crafts	1 point	O/DR		
4. Table activities / games	1 point	O/DR		
5. Group, indoor/outdoor games	1 point	O/DR		
<b>C. Management</b>				
1. Prepares weekly program activity guide	1 point	O/DR		
2. Uses webbing as a method in working around a theme.	1 point	DR		
3. Uses the commonly used language as medium of communication	1 point	0		
4. Documents actual implementation (what actually happened) of the activity guide weekly through notes/journal/diary	1 point	DR		
5. Reviews and/or updates the activity guide based on the result of assessment of children.	1 point	DR		
<b>IV. Guidance and Interactions</b>				
<b>A. Direct Guidance Techniques</b>				
1. Employs the following physical guidance techniques, whenever appropriate: <ul style="list-style-type: none"> <li>a. Assists children in need; responds calmly and tenderly to calls of distress.</li> <li>b. Demonstrates desired behavior to children.</li> <li>c. Uses meaningful / appropriate gestures or body language.</li> <li>d. Restrains a child to protect from harm.</li> <li>e. Places the child to other side of the site when a situation occurs (i.e. when the children start to fight with each other).</li> </ul>	1 point	O/I		



Work Areas	Level/ Score	Methods	Com- pli- ance	Specific Findings/Remarks
<p>2. Employs the following verbal techniques whenever appropriate:</p> <ul style="list-style-type: none"> <li>a. Listens carefully to children's communication.</li> <li>b. Making eye contact when speaking to a child.</li> <li>c. Giving simple, clear positive directions.</li> <li>d. Giving logical and accurate responses.</li> <li>e. Expanding children's statements.</li> <li>f. Giving children options and choices.</li> <li>g. Providing children with opportunities for problem solving or conflict resolution.</li> <li>h. Uses positive verbal guidance that is respectful towards children, labels and validates children's feelings, and clarifies rules and responsibilities.</li> <li>i. Uses words and tone of voice that will help the child feel confident and reassured.</li> </ul>	1 point	0		
<p>3. Employs the following effective guidance techniques, whenever appropriate:</p> <ul style="list-style-type: none"> <li>a. Gives positive feedback.</li> <li>b. Gives attention, responds consistently to child's needs.</li> <li>c. Offers alternative strategies for inappropriate behaviors.</li> <li>d. Asks questions to help children express emotions appropriately.</li> <li>e. Encourage children to express feelings.</li> <li>f. Develops understanding about new feelings by explaining to them the feelings expressed.</li> <li>g. Develop special skills, such as learning to cooperate, share and take turns.</li> </ul>	1 point	0/1		
<p>B. Indirect Guidance: Structuring the Indoor Space</p>				

<i>Work Areas</i>	<i>Level/ Score</i>	<i>Methods</i>	<i>Com plian ce</i>	<i>Specific Findings/Remarks</i>
<p>1. Learning/ Activity Areas</p> <p>a. Provides the following learning activities:</p> <p>i. Meeting time where all children are gathered to inform them that all activities will henceforth commence.</p> <p>ii. Story and picture books.</p> <p>iii. Table games, table blocks and other manipulative materials.</p> <p>iv. Arts and crafts.</p> <p>v. News sharing</p>	1 point	0		
C. Indirect Guidance: Daily Schedule and Routines				
<p>1. Provides a predictable sequence of activity periods daily.</p> <p>2. Immediately inform the children any change/s introduced, if any in a relaxed way.</p> <p>i. Sequence</p> <p>ii. Changes in weather</p> <p>iii. Children's needs</p> <p>4. Limits large group or sedentary activities for children.</p> <p>5. Provides routines for self-help tasks such as toileting, eating and dressing.</p>	1 point	O/DR		
D. Creative Facilitation				
1. Starts creative activities with a motivating introduction.	1 point	0		
2. Ends creative activities only after providing children ample time to finish their tasks.	1 point	0		
3. Allows children to participate in setting rules and procedures, if applicable.	1 point	0		
4. Organizes activities and materials in advance to avoid children waiting.	1 point	0		
5. Informs children before transitions.	1 point	0		
6. Uses cues such as songs, familiar phrases, sounds, or visual cues to support children's transitions.	1 point	0		

<i>Work Areas</i>	<i>Level/ Score</i>	<i>Methods</i>	<i>Com plian ce</i>	<i>Specific Findings/Remarks</i>
7. Uses small groups to manage children's activities.	1 point	0		
8. Processes the creative activities/learning materials with children by asking them to: a. Observe or describe b. Compare or contrast c. Identify causes and effect d. Predict outcomes e. Express personal opinion, judgment or feelings	1 point	0		
9. Treats all children equally and fairly by: a. Rotating tasks and assignments. b. Rotating sets of materials according to their developmental needs or at least four times a year. c. Using terms that are free from gender bias. d. Providing activities that allow all children, regardless of gender, to participate.	1 point	0		

**Area B. Partnership with Families, Communities and Local Government**

<b>A. Parent Involvement and Education</b>				
1. Conducts community survey and maintains data on children age 2-4 as basis on the conduct of SNP service in the area.	1 point			
2. Conducts parents' orientation on SNP Service before child's entry or upon child's entry.	1 point	DR/I		
3. Keeps a signed Parent-SNP Worker Agreement or its equivalent (i.e. submission of birth certificate).	1 point	DR		
4. Regularly updates parents regarding their children's development and activities once a month.	1 point	DR/I		
5. Invites parents as resource persons or volunteers for children's activities.	1 point	DR/I		
6. Holds open house/exhibits of children's works at least once a year.	1 point	DR		
7. Organizes the parents' committee of the service within a month upon start	1 point	DR		

Work Areas	Level/ Score	Methods	Compliance	Specific Findings/Remarks
of regular session.				
8. Ensures that there is continuity of what is being practiced in the SNP session at their respective homes (i.e. washing of hands before and after meals).	1 point	DR/I		
<b>B. Parents' Committee</b>				
1. Conducts and ensure attendance of parents to parent education on three topics or issues i.e. positive discipline, responsible parenthood, modules on ERPAT and PES, depending on the needs of parents.	1 point	DR/I		
<b>C. Community Involvement</b>				
1. Attends, at least once, meeting/s of BECCDCC or sessions of Sangguniang Pambarangay (SB) and for SWDA, for SNP Worker to attend at least one staff meeting.	1 point	DR/I		
<b>Area C: Human Resource Development</b>				
<b>I. The SNP Worker</b>				
<b>A. Competencies and Continuing Education</b>				
1. The following should be in the personnel file (a copy of which must be at the Barangay Hall and/or C/MSWDO or SWDA):				
a. Personnel data sheet with latest 2x2 ID picture	1 point	DR		
b. Hiring must be 18 years old but not more than 35 years old	1 point	DR		
c. Barangay clearance or police clearance or NBI clearance	1 point	DR		
d. Certified true copy of Diploma (high school or college) or Transcript of Records or Form 137	1 point	DR		
e. At least one (1) reference letter from person not related within the fourth degree of consanguinity or affinity (for newly hired SNP Worker)	1 point	DR		
f. Be in good health				
i. Medical certificate (annual update)	1 point	DR		
ii. Chest x-ray or sputum test	1 point	DR		

Work Areas	Level/Score	Methods	Compliance	Specific Findings/Remarks
(annual update)				
g. Assessment report from the Municipal or City ECCD Supervisor (for newly hired SNP Worker)	1 point	DR		
h. Barangay resolution in hiring the SNP Worker				
2. Qualifications				
a. At least High School Level with experience in dealing with children and/or working on children-related programs and services.	1 point	DR/I		
b. Have attended at least two (2) hours of course(s) or training on each of the following topics: <ul style="list-style-type: none"> <li>i. Convention on the Rights of the Child</li> <li>ii. Child Development</li> <li>iii. Assessment of children</li> <li>iv. Curriculum planning</li> <li>v. Development of learning materials</li> <li>vi. Classroom management or guiding children's behavior</li> <li>vii. Conduct of creative activities</li> <li>viii. Partnership/working with families and communities or parent involvement and education</li> <li>ix. First aid administration</li> <li>x. Health and nutrition</li> <li>xi. Parent Effectiveness Service</li> <li>xii. ERPAT</li> <li>xiii. National and local laws/ordinances on children and ECCD programs.</li> <li>xiv. ECCD in Emergencies</li> </ul>	1 point	DR/I		
c. Completed a continuous two-week on-the-job training.	1 point	DR		
Conditions of employment	1 point	O/DR		

Work Areas	Level/ Score	Methods	Com plian ce	Specific Findings/Remarks
(annual update)				
g. Assessment report from the Municipal or City ECCD Supervisor (for newly hired SNP Worker)	1 point	DR		
h. Barangay resolution in hiring the SNP Worker				
<b>2. Qualifications</b>				
a. At least High School Level with experience in dealing with children and/or working on children-related programs and services.	1 point	DR/I		
b. Have attended at least two (2) hours of course(s) or training on each of the following topics: <ul style="list-style-type: none"> <li>i. Convention on the Rights of the Child</li> <li>ii. Child Development</li> <li>iii. Assessment of children</li> <li>iv. Curriculum planning</li> <li>v. Development of learning materials</li> <li>vi. Classroom management or guiding children's behavior</li> <li>vii. Conduct of creative activities</li> <li>viii. Partnership/working with families and communities or parent involvement and education</li> <li>ix. First aid administration</li> <li>x. Health and nutrition</li> <li>xi. Parent Effectiveness Service</li> <li>xii. ERPAT</li> <li>xiii. National and local laws/ordinances on children and ECCD programs.</li> <li>xiv. ECCD in Emergencies</li> </ul>	1 point	DR/I		
c. Completed a continuous two-week on-the-job training.	1 point	DR		
<b>B. Conditions of Employment</b>				
<b>1. Work Hours and Load</b>				
a. Holds a maximum of two sessions per day, one in the morning and one in the afternoon.	1 point	O/DR		
b. At least enough time is devoted to	1 point	DR/O/I		

<i>Work Areas</i>	<i>Level/Score</i>	<i>Methods</i>	<i>Compliance</i>	<i>Specific Findings/Remarks</i>
non-session management tasks, such as preparation of materials, session planning, documenting the day's activities, recording observation of children, homevisit.				
<b>Area D: Program Management and Administration</b>				
<b>A. Planning and Budgeting</b>				
1. Indicates work schedules of the following activities:				
a. Application and registration schedules.	1 point	DR		
b. Assessment of children.	1 point	DR		
c. Parent orientation meeting.	1 point	DR		
d. Parent-service provider conferences.	1 point	DR		
e. Parent education seminars.	1 point	DR		
i. Update of data for the ECCD-Information System	1 point	DR		
<b>B. Management Information System</b>				
1. Systematically manages the following:	1 point	DR		
a. Children's records and documents				
b. SNP Worker's records and documents				
c. Activity Guide plans and logs	1 point	DR		
d. Annual inventory record of facilities and materials in the center	1 point	DR		
2. Keeps the above in a secured place.	1 point	DR/O		
3. Submits reports timely to C//MSWDOs using the prescribed template for web-based management information system developed by the DSWD known as the ECCD-IS.	1 point	DR/I		
<b>Area E: Physical Environment and Safety</b>				
<b>I. A. Other Safety Precaution Measures</b>				
1. SNP Worker is trained on other emergency procedures, as necessary (e.g. for storms, floods, armed conflict).	1 point	DR/O		
2. SNP Worker is trained on how to use the contents of the first aid kit.	1 point	DR/O		

**Highlights of Interview/Observation:**

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**Number of Items per Area and Level of Accreditation to be given to the SNP Site.**  
**Summary of Rating for the SNP Sites:** (Please include in the computation those which are not applicable.)

<i>Work Areas</i>	<b>COMPETENT</b> (3 yrs accreditation)	
	<i>Score</i>	<i>Actual Score</i>
Advancement of Children's Growth and Development	30	
Partnership with Families, Communities, and Local Government	10	
Human Resource Development	13	
Program Management	11	
Physical Environment and Safety	38	
<b>Total</b>	102	

**Summary of Rating for the SNPWs:** (Please include in the computation those which are not applicable variables.)

<i>Work Areas</i>	<b>COMPETENT</b> (3 yrs accreditation)	
	<i>Score</i>	<i>Actual Score</i>
Advancement of Children's Growth and Development	55	
Partnership with Families, Communities, and Local Government	10	
Human Resource Development	13	



Program Management	11	
Physical Environment and Safety	2	
<b>Total</b>	<b>91</b>	

**Recommendations:**

**A. For Issuance of Accreditation Certificate**

In view of the above findings, the \_\_\_\_\_  
(Name of SNP/SNP Worker)  
 has satisfactorily met the standards of accreditation. An issuance of Certificate of Accreditation is hereby recommended with validity period of \_\_\_\_ years for implementing SNP services.

**B. For Non- Issuance of Accreditation Certificate**

In view of the above findings, the issuance of accreditation certificate for \_\_\_\_\_  
(Name of SNP/SNP Worker)  
 is hereby held in abeyance, pending compliance to \_\_\_\_\_.

The SNP/SNP Worker shall comply with the agreed action plan within \_\_\_\_\_ months after the assessment visit:

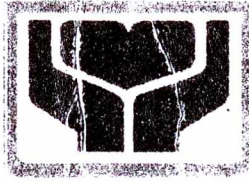
<i>Areas for Compliance</i>	<i>Activities</i>	<i>Time Frame</i>	<i>Responsible Person</i>	<i>Resources Needed</i>

**Assessed by:**

\_\_\_\_\_  
(Name and Signature of DSWD Authorized Accreditor/ Date)

**Concurred By:**

\_\_\_\_\_  
(Name and Signature of SNP Worker/Agency Head or Authorized Representative/Designation)/Date



REPUBLIC OF THE PHILIPPINES  
Department of Social Welfare and Development  
Field Office \_\_\_\_\_  
(Address)

Awards this

## CERTIFICATE OF ACCREDITATION

To

\_\_\_\_\_  
Name of SNP

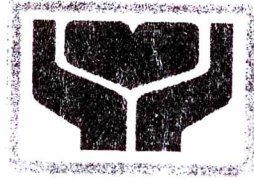
\_\_\_\_\_  
Address

for meeting the minimum standards of accreditation in accordance with Republic Act 6972, is hereby accredited as a **3 STAR SNP**.

The Accreditation, bearing Accreditation Number: \_\_\_\_\_, covers the period from \_\_\_\_\_ to \_\_\_\_\_ during which time, consultation with the Department of Social Welfare and Development shall be provided and/or sought in order that standards for implementing Supervised Neighborhood Play can be maintained and improved for the best interest of the child.

Issued in \_\_\_\_\_ this \_\_\_\_\_

\_\_\_\_\_  
Director IV  
(Regional Director)



REPUBLIC OF THE PHILIPPINES  
Department of Social Welfare and Development  
Field Office \_\_\_\_\_  
(Address)

Awards this

## **CERTIFICATE OF ACCREDITATION**

To

\_\_\_\_\_  
Name of SNP Worker

\_\_\_\_\_  
Address of SNP Site

for meeting the minimum standards of accreditation in accordance with Republic Act 6972, is hereby accredited a **3 STAR** rating for being **COMPETENT**.

The Accreditation, bearing Accreditation Number \_\_\_\_\_, covers the period from \_\_\_\_\_ to \_\_\_\_\_ during which time, consultation with the Department of Social Welfare and Development shall be provided and/or sought in order that standards for implementing Supervised Neighborhood Play can be maintained and improved for the best interest of the child.

Issued in \_\_\_\_\_ this \_\_\_\_\_

\_\_\_\_\_  
Director IV  
(Regional Director)