



Republic of the Philippines
Department of Social Welfare and Development

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ADMINISTRATIVE ORDER

No. 01

Series of 2009

SUBJECT : **Creation of the Legislative Bill Review
Committee (LBRC) of the Department of Social
Welfare and Development**

PURPOSE

The Legislative Bill Review Committee (LBRC) is hereby created to strengthen the legislative policy formulation and advocacy function of the Department. The main function of the Committee is to come up with a position paper subject to approval of the Secretary on bills referred to the Department for comments by Congress.

COMPOSITION

The Committee shall be composed, as follows:

- | | | |
|---------------------|---|---|
| Chairperson | : | Assistant Secretary for Policy and Programs Group |
| Co/Vice-Chairperson | : | Department Legislative Liaison Officer |
| Members | : | (a) Director –Program Management Bureau
(b) Director – Policy Development and Planning Bureau
(c) Director – Social Technology Bureau
(d) Director – Standards Bureau
(e) Director – Legal Service
(f) Director – Social Marketing Service |

The Committee shall also establish a core group that shall be comprised of PDPB, Legal and the Lead Bureau.

The Secretariat of the Committee shall be composed of the staff of the Department Legislative Liaison Office.

RESPONSIBILITIES OF THE COMMITTEE

1. The Committee shall be responsible in the crafting of the DSWD position paper on bill/s and recommend the same to the Secretary for approval.
2. On the process, it shall review and analyze proposed legislative measures affecting social welfare and development concerns to ensure that the DSWD position is consistent with the vision, mission and goals of the Department and of its attached agencies, and within the framework of the government's social reform and development program.
3. The Committee shall convene the Core Group established by the Committee whenever necessary to craft the Department's position paper in order for the Department to submit its position paper on time in Congress.

LIMITATION

The processes before a bill is filed in Congress and after the bill is enacted into law are outside the scope and jurisdiction of the Committee.

MEETINGS

The Committee shall conduct a regular monthly meeting. In the case of the Core Group, it is on need basis.

BUDGET

Expenses incurred by the Committee in the performance of its mandate shall be included in the budget of the DLLO.

All offices and units of the Department, including its attached agencies, are enjoined to provide full support to the Committee in the performance of its duties.

This Order takes effect immediately and supersedes Department Order No. 03, series of 2002, as amended. All other orders and issuances contrary to the provisions of this Administrative Order are hereby repealed or modified accordingly.

Issued in Quezon City, this 23rd day of February, 2009.

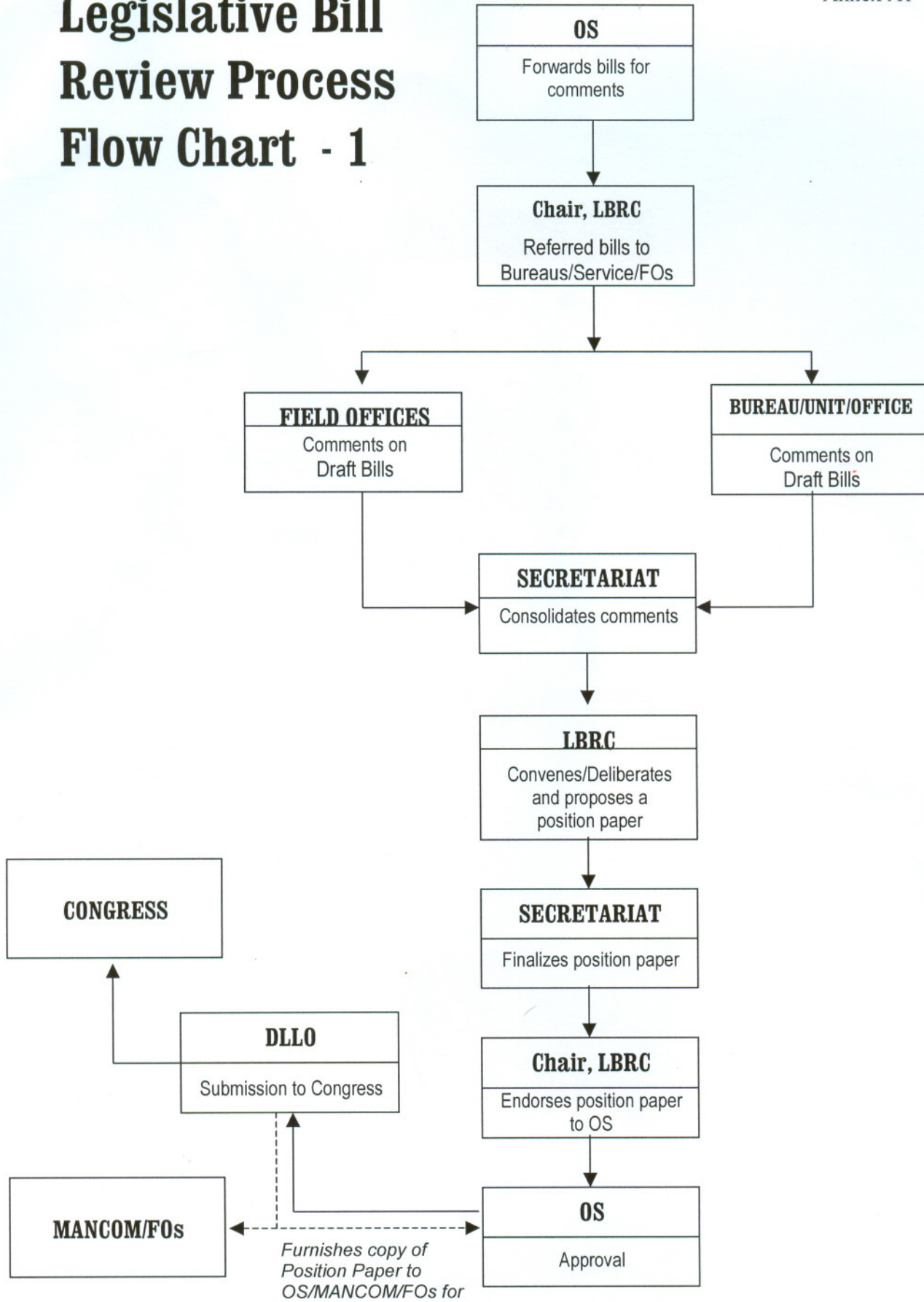

ESPERANZA I. CABRAL
Secretary

DSWD - OSEC

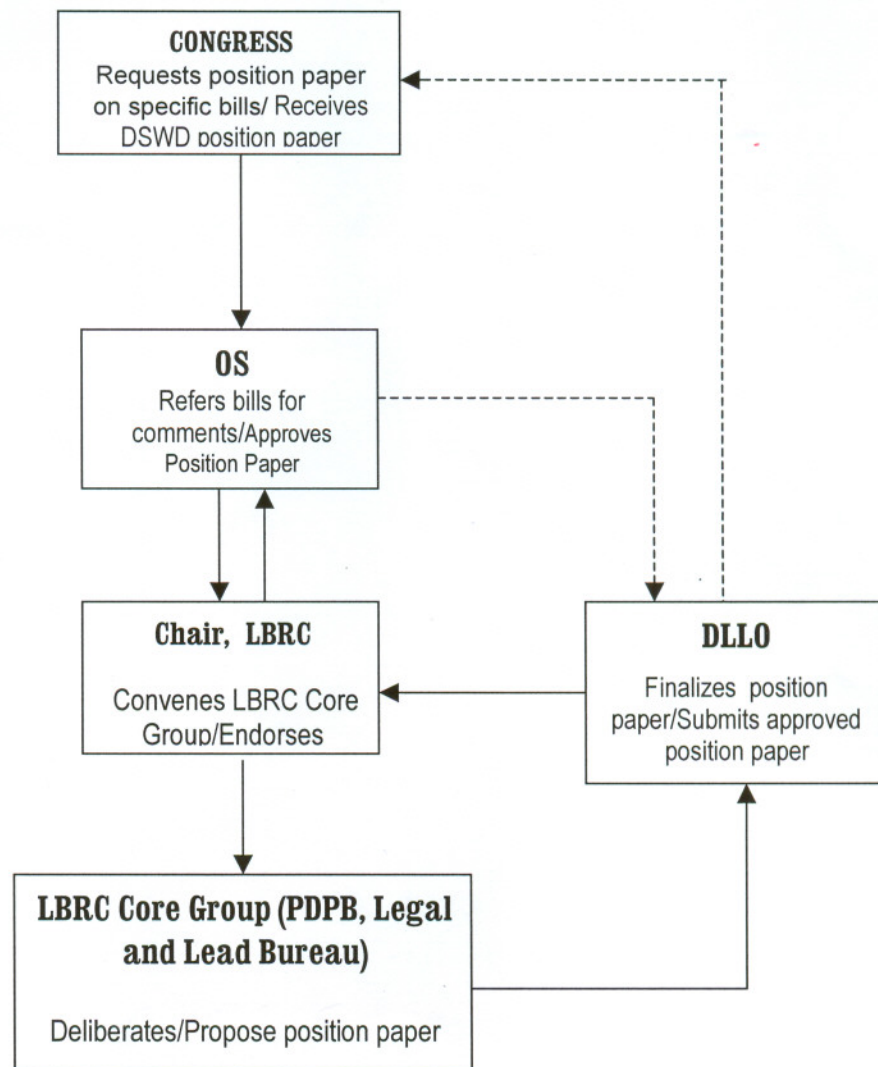


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Legislative Bill Review Process Flow Chart - 1



LEGISLATIVE BILL REVIEW PROCESS FLOW CHART - 2



**DSWD POSITION PAPER
(Title)**

AUTHORS OF THE BILLS

House Bill No. ____ - Congressman _____
____ District, _____

House Bill No. ____ - Congressman _____
____ District, _____

House Bill No. ____ - Congressman _____
____ District, _____

House Bill No. ____ - Congressman _____
____ District, _____

Salient Features of the Bills

- 1.
- 2.
- 3.

Comments

- 1.
- 2.
- 3.

Recommendations