



Republic of the Philippines  
Department of Social Welfare and Development  
Batasan Pambansa Complex, Constitution Hills  
Quezon City  
Telephone No. 931-8101 to 07

12 September 2003

**ADMINISTRATIVE ORDER**  
**NO. 74**  
Series of 2003

**SUBJECT: AMENDMENT**

Administrative Order No. 49, current series, on the Financial Assistance for DSWD Employees in Crisis Situation, is hereby amended specifically Items IV.1.1, IV. 1.3 and IV.1.4 thereof, to read as:


- 1.1 The following are the rates of assistance an employee and his or her dependent may avail of:

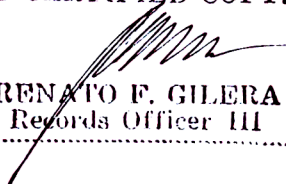
| <u>Type of Assistance</u>           | <u>Rate of Assistance</u> |
|-------------------------------------|---------------------------|
| a. Hospitalization/Emergency        | P3,000.00 – P5,000.00     |
| b. Major Surgery                    | P5,000.00 – P10,000.00    |
| c. Minor Surgery                    | P2,000.00 – P3,000.00     |
| d. Medical Assistance (out-patient) | P1,000.00 – P2,000.00     |
| e. Death                            | P10,000.00                |
| f. Disaster Relief Assistance       | P5,000.00 – P10,000.00    |

- 1.3 In no case shall the financial assistance be availed of more than twice within one year period for the same nature or crisis, and provided further that only one type of assistance can be availed of at a time.
- 1.4 The Secretary may approve financial assistance up to P25,000.00 for the following nature of crisis:
- a. Medical Reasons
    - a.1 Out-patient – when patient needs special/ liagnostic procedure such as CT Scan, MRI, endocardi raphy, dialysis or chemotherapy;
    - a.2 In-patient – when condition requires longer than seven days of continuous hospital/ICU confinement;
    - a.3 Operation – when the patient has to undergo major operation with general anesthesia;

- a.4 Accidents resulting to dismemberment, loss of one hand, and/or foot, and/or sight, or death.
- b. Other major calamities adversely affecting properties and/or lives.
  - e.g. House or place of residence is totally razed or damaged due to natural or man-made calamities.

This order takes effect immediately.

  
**CORAZON JULIANO SOLIMAN**  
Secretary

**A CERTIFIED COPY:**  
  
**RENATO F. GILERA**  
Records Officer III