



Republic of the Philippines
Department of Social Welfare and Development
Batasan Pambansa Complex, Constitution Hills
Quezon City
Telephone No. 931-8101 to 07

9 January 2003

ADMINISTRATIVE ORDER
NO. 47
Series of 2003

SUBJECT: Amendment to Administrative
Order No. 224, Series of 2002

Administrative Order No. 224, series of 2002, with the subject "Functions and Terms of Reference of the Personnel Selection Board, is hereby amended specifically item 4 of functions and responsibilities, items 6.a and 11 of the general guiding principles and policies and item 13.b of selection process and procedure thereof, to read as follows:

FUNCTIONS AND RESPONSIBILITIES

4. Submit the list of candidates, from highest to the lowest rank, indicating the Board's recommendation for the top ranking candidate and how/why such candidate got the highest point score, within fifteen (15) days after deliberation, subject to the concurrence/approval of the appointing authority.

GENERAL GUIDING PRINCIPLES AND POLICIES

- 6.a Psychological test shall be administered to both existing DSWE employees and new entrants to assess future work behavior and attitude.
11. The names and the corresponding ratings of all applicants that have been deliberated by the PSB shall be included in the Board Resolution for submission to the appointing authority.

SELECTION PROCESS AND PROCEDURE

- 13.b In the exercise of sound discretion, select, in so far as practicable, from among applicants deemed most qualified for appointment to vacant position;

Likewise, Annexes A and B1 as attached under item 1.b of Functions and Responsibilities have also been revised (see attached Annexes)

This order takes effect immediately and shall continue to be in effect until amended or revoked.


CORAZON JULIANO-SOLIMAN
Secretary

LFP/RFL/GEF/caa

