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DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT IBP Road, Constitution Hills, Quezon City

REQUEST FOR QUOTATION

21-0205 SHOPPING (b) RFQ No. March 30, 2021 Date: Company Name: Company Address: Contact Person: Contact No. : PhilGEPS Reg. No.: Company TIN: Sir/Madam: Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Failure to indicate information could be basis for non - compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable. If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect. As a condition for payment, you will be required to submit your Mayor's/Business Permit. The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number. Please accomplish and submit this form together with Annex A and all the required documents to DSWD -BAC Secretariat at 2nd Floor Mahusay Building, DSWD Central Office, IBP Road, Constitution Hills, Quezon City or fax it through numbers 8951-7116 or email to quotations@dswd.gov.ph not later than 1:00 PM of APRIL 08, 2021 (THURSDAY). Quotations submitted to different fax number(s) or email address(es) as stated above shall not be considered for evaluation. WILLIAM). GARCIA, JR.
Officer-In-Charge, Procurement Planning & Management Division **Terms and Conditions:** Award shall be made on per:
 Quotation validity shall be
 Good/s shall be delivered within

Item Basis
Total Quoted Price
Lot Basis
Lot Basis
Color the deadline of submission of quotations.
Refer to Annex A for the detailed delivery schedule. Place of Delivery:
 Terms of Payment:
 Mithin 15-30 days upon completion of supporting documents. Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account). **Account Name:** Account Number: BankName: Branch: *Note: Non Land Bank of the Philippines accounts shall be charged a service fee.
6. Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. 7. For goods, please indicate brand, model and country of origin. 8. In case of discrepancy between unit cost and total cost, unit cost shall prevail. 9. Please indicate Warranty: 10. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation. 11. NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEP website at www.philgeps.gov.ph and register for free." RODEL D. TORRATO (Signature over Printed Name) Procurement Officer Supplier

Tel. Nos. 8931-6139/ 8931-8101 to 07 Voip 10093 and 10097

Annex A

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."				RFQ No. 21-0205 SHOPPING (b) Date: March 30, 2021			
Company Name : Company Address : Contact Person : Contact No. : PhilGEPS Reg. No. : Company TIN :		ess : :					
Item	Qty.	Unit	Purchaser's Specifications	Unit Cost	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
1	2	Cartridge	HP CF540A (HP 203A) Black, Toner	6,500.00			
2	2	Cartridge	HP CF541A (HP 203A) Cyan, Toner	7,500.00			
3	2	Cartridge	HP CF542A (HP 203A) Yellow, Toner	7,500.00			
4	2	Cartridge	HP CF543A (HP 203A) Magenta, Toner	7,500.00			
			Approved Budget for the Contract (ABC): PhP 58,000.00				
			Delivery Terms: 10-15 working days upon the receipt of Purchase Order				
			xxxxx-Nothing Follows-xxxxx				
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	+					-	
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		1					
PURPO	DSE :	Procurem	nent of Toner Consumables for HP CF540A (OUSSWD)				
PR No. 01-20001-PR-2021-01-00114							
IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement Management Service. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground to suspension or blacklisting in DSWD's future biddings.							
			RØDEL D. TORRATO Page 1 of 1 page				
			Procurement Officer		(Signature over printed name)	_	
	Т	runkline: 893	318101 to 07 Voip 10093 and 10097 FaxNo. 8951-7116		Supplier		