

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

IBP Road, Constitution Hills, Quezon City

REQUEST FOR QUOTATION

		RFQ No.	20-0420 Shopping (B)
		Date:	May 18, 2020
O			
Company Name : Company Address :			
Contact Person :			
Contact No. :			
PhilGEPS Reg. No.:			
Company TIN:			
Sir/Madam:			
the goods listed in Ar	vernment price/s including delivery charges nnex A. Failure to indicate information cou s, literatures and/or samples, if applicable.	s, VAT or othe uld be basis fo	er applicable taxes, and other incidental expenses fo or non - compliance. Also, furnish us with descriptive
If you are the exclusive quotation a duly notar	ve manufacturer, distributor or agent in the ized certification to this effect.	Philippines f	or the goods listed in Annex A please attach in you
As a condition for av The Certificate of Pl Number.	vard, you will be required to submit your Matinum Membership may be submitted in	l ayor's/Busin n lieu of the	ess Permit, within 24 hours from receipt of notice Mayor's/Business Permit and PhilGEPS Registration
Ground floor, DSWD- quotations@dswd.	CO Building, IBP Road, Constitution Hills, gov.ph not later than 01:00 p.m of M/	Quezon City AY 25, 2021	or <u>fax it through numbers 951-7116</u> or <u>email to</u> <u>0</u> . Quotations submitted to different fax number(s
			Very troly yours
			very truly yours.
	e accomplish and submit this form together with Annex A and all the required documents to DSWD -BAC Secretariat and foor, DSWD-CO Building, IBP Road, Constitution Hills, Quezon City or fax it through numbers 951-7116 or email to retions@dswd.gov.ph not later than 01:00 p.m of MAY 25, 2020. Quotations submitted to different fax number(s) ail address(es) as stated above shall not be considered for evaluation. Very truly yours WILLIAM V. GARCIA JR. Supervising Administrative Officer, PPMD-PMS and Conditions: and Conditions: Lot Basis Quotation validity shall be 60 calendar days from the deadline of submission of quotations Good/s shall be delivered within Ten (10) Working days upon receipt of Purchase Order (P.O)		
		Su	pervising Administrative Officer, PPMD-PMS
Terms and Condition	s:		J
Award shall be m	nade on per: Titem Basis Total Qu	oted Price	Lot Basis
Good/s shall be of	delivered within Ten (10) Working days u	pon receipt o	of Purchase Order (P.O)
Place of Delivery	DSWD-Central Office, Procurement Se	ervice - Ware	house, IBP Road, Constitution Hills Q.C.
5. Terms of Payme	nt: within 15-30 days upon completion of	f all supporting	ig documents.
Account Name :	LDDAP-ADA (List of Due and Demandal		
BankName :		Account N Branch :	umber:
	Bank of the Philippines accounts shall		service fee.
Liquidated Dama	ges/Penalty: In case of failure to make ful	Il delivery wit	thin the time specified above, the amount of the
liquidated dama	ges shall be at least equal to one-tenth of	of one percer	it (0.001) of the cost of the unperformed portion
for every day of	delay. Once the cumulative amount of lic	quidated dam	nages reaches ten percent (10%) of the amount of
and remedies a	e Procuring Entity may rescind or termina ailable under the circumstances.	ate the contr	act, without prejudice to other courses of action
	e indicate brand, mode		
	pancy between unit cost and total cost, unit	cost shall pre	vail.
Please indicate V	Varranty:	•	
10. In case of a tie, th	ne contract shall be awarded to the supplier	r or service pr	ovider who first submitted its quotation.
11. NOTE: "Prospect You may visit the	ive supplier must be registered at the Philip PhilGEPS website at www.philgeps.gov.ph	opine Governr	nent Electronic Procurement System (PhilGEPS).
 To facilitate the ir 	nmediate implementation of the procureme award, pursuant to Section 7.6 of the 2016	nt of this proje	ect, the DSWD shall proceed with the procurement
į.	Talub		
RODE	L D TORRATO	/Signal	ture over Printed Name)
	urement Officer	(Signal	Supplier
Tel. Nos. 931-6139	// 931-8101 to 07 local 122/124		• •

Company TIN:

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DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Batasan Pambansa Complex, Constitution Hills, Quezon City

	RFQ No.	20-0420 Shopping (B)
	Date:	May 18, 2020
Company Name :		
Company Address :		
Contact Person :		
Contact No. :		
Philgeps No.		

Lot No.	Qty.	Unit	Purchaser's Specifications	Unit Cost	Bidder's Specifications (Please write the detailed specifications in the space provided)	Unit Cost	Total Cost
			Supply and delivery of First Quarter Office Supplies of SWIDB FY 2020				
	100	Piece	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip	34.61			
	100	Piece	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	34.61			
İ	30	Piece	Ball pen, Black	10.00			
	50	Pad	Notepad, 2" x 2", 100 shts/pad, assorted colors	40.00			
	50	Pad	Notepad, 4" x 4", 100 shts/pad, assorted colors	60.00			
	20	Pad	Notepad, 4" x 6", 100 shts/pad, assorted colors	120.00			
1	20	Pack	Color Pens, 8 colors	200.00			
	50	Box	ID jacket w/ string, 3" x 4", 50pcs/box	750.00			
	50	Sheet	Sticker Paper, A4 Matte	100.00			
	50	Pack	Crayons, 24 colors	150.00			
	30	Sheet	Sticker Dots, Assorted Colors	25.00			
	200	Piece	Presentation Folder, A4, (Assorted colors)	100.00			
	5	Set	Glue stick, 1 pack with 10pcs./set	50.00			
	600	Piece	Laminating sheet for ID size: 216 x 303 mm, Thickness 125 MIC	50.00			
			Approved Budget for the Contract (ABC): PhP 119,622.00				
			xxxxx-Nothing Follows-xxxxx				
			Page 1 of 1				

PURPOSE: Procurement of First Quarter Office Supplies of SWIDB FY 2020

PR No. **01-20001-PR-2020-03-00304**

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement and Supply Division within three (3) days from the date the P.O was served thru fax/email. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be ground for suspension/blacklisting in DSWDs future biddings.

RODEL D. TORRATO
Procurement Officer
Tel. Nos. 931-6139/ 931-8101 to 07 local 122/124

(Signature over printed name)
Supplier