DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT IBP Road, Constitution Hills, Quezon City

REQUEST FOR QUOTATION

RFQ No. **21-0238 SHOPPING (b)**

	Date:	April 8, 2021	
Company Name :			
Company Address :			
Contact Person :			
Contact No. :			
PhilGEPS Reg. No.:			
Company TIN:			
Sir/Madam:			
Please quote your government price/s including delivery charges the goods listed in Annex A . Failure to indicate information coubrochures, catalogues, literatures and/or samples, if applicable.	s, VAT or oth uld be basis	ner applicable taxes, and other ir for non - compliance. Also, furni	icidental expenses for ish us with descriptive
If you are the exclusive manufacturer, distributor or agent in the quotation a duly notarized certification to this effect.	Philippines	for the goods listed in Annex A	please attach in your
As a condition for award, you will be required to submit Membership may be submitted in lieu of the Mayor's/Busine	your Mayo ess Permit a	or's/Business Permit. The Ce and PhilGEPS Registration Nu	rtificate of Platinum mber.
Please accomplish and <u>submit this form together with Annex A</u> Floor Mahusay Building, DSWD Central Office, IBP Road, Cor	and all the re	equired documents to DSWD -B ls, Quezon City or <u>fax it thro</u>	AC Secretariat at 2nd ugh numbers 8951-
7116 or email to quotations@dswd.gov.ph not later than). Quotations
submitted to different fax number(s) or email address(es) as	s stated abo	ove shall not be considered for	
Submitted to different fax frames (e) or entances (e), as			
		Very truly yours,	
		WILLIAM V. GARCIA, J	
	Officer-In-C	Charge, Procurement Planning & Mai	nagement Division
		1	,
		1	
Terms and Conditions:		,	
		C Lat Basis	
1. Award shall be made on per: Item Basis Total Q	uoted Price	Lot Basis	20
2. Quotation validity shall be Sixty (60) calendar days from	n the deadii	of Purchase Order (PO)	15.
Good/s shall be delivered within Ten (10) working days to Place of Delivery: DSWD-Central Office, PSAMD Wareh	house IRP I	Road Constitution Hills Q.C.	
5. Terms of Payment: within 15-30 days upon completion of	of supportin	a documents.	
Payment through LDDAP-ADA (List of Due and Demand	dable Accou	ints Payable-Advise to Debit A	ccount).
Account Name :		Number :	
BankName :	Branch :		
*Note: Non Land Bank of the Philippines accounts sha	all be charge	ed a service fee.	vo the amount of the
Liquidated Damages/Penalty: In case of failure to make to liquidated damages shall be at least equal to one-tention.	tuli delivery	within the time specified above	unnerformed portion
for every day of delay. Once the cumulative amount of	f liquidated	damages reaches ten percent	(10%) of the amount
of the contract, the Procuring Entity may rescind or te	rminate the	contract, without prejudice to	other courses of
action and remedies available under the circumstance	es.		
7. For goods, please indicate brand, model and country of or	rigin.		
In case of discrepancy between unit cost and total cost, ur	nit cost shall	prevail.	
9. Please indicate Warranty:		provider who first submitted its	quotation
10. In case of a tie, the contract shall be awarded to the suppli 11. NOTE: "Prospective supplier must be registered at the Ph	ier or service	ernment Flectronic Procurement	System (PhilGEPS).
You may visit the PhilGEPS website at www.philgeps.gov.	ph and regis	ter for free."	,
12Ar			
KAREN JOY M. FERRER	(Sign	nature over Printed Name)	1
Procurement Officer	,3-	Supplier	
Tel. Nos. 8931-6139/ 8931-8101 to 07 Voip 10093 and 10097		27.2	

Annex A

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph to register."

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Company Name:	
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Total Cost														
Unit Cost														
Bidder's Specifications (Please fill out the detailed specifications in the space provided)														
Unit cost per Item	3,000.00	3,200.00	3,200.00	3,200.00										
ations	cartridge Toner Cart, HP204A (CF510A), Black	cartridge Toner Cart, HP204A (CF511A), Cyan		cartridge Toner Cart, HP204A (CF513A), Magenta	= L	xxxxx-Nothing Follows-xxxxx	Approved Budget for the Contract (ABC): PhP 63,000.00							
Unit	cartridge	cartridge	cartridge	cartridge										
Qty.	2	2	2	2										
ltem No.														

Supply and Delievry of 1st Quarter Supplies for the use of the OUSGASSG PURPOSE:

PR No. 01-20001-PR-2021-03-00217
IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement Management Service. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

(Signature over printed name)

KAREN JOHN. FERRER Procurement Officer

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Trunkline: 89318101 to 07 Voip 10093 and 10097 Fax No. 8951-7116