DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Batasan Pambansa Complex, Constitution Hills, Quezon City Tel.Nos. 951-9749, 952-0697 Local: 513-515 Tel.Fax: 931-6139



REQUEST FOR QUOTATION OF GOODS

Date	of Reque	est: Nove	ember 9, 20	17		RFQ	No.	<u>17-16</u>	808	_KC-NCDDP Shopping
Addr Conf Conf Com	ress: tact Perso tact Numb pany TIN	on: ber:								
	/ladam:									
1.	The Nati	ional Co ns for the	mmunity D	riven Develo ems in Annex	pment Program (N : A:	(CDDP)	here	by reques	sts you	to submit price
		st you in Juired qu		ation of your	price quotation, we	enclos	e the	necessary	/ techni	ical specifications
2.	You may separate	/ quote fo	or any or mo supplier(s)/	ore items und service provi	er this request. Eac der(s) offering the	ch item lowest e	shall b evalua	oe evaluat ted price o	ed and on per:	contract awarded
	lt	em Basis	Tot	tal Quoted	X Lot Basis					
3.	docume quoted,	ntation a including	nd catalogu	e(s) and other	English language, ser printed materials sof supplier(s)/ se	or pert	nent i	ntormatior	ın ⊨ng	giish for each item
4.	The dea	adline for ember 2	receipt of you	our quotation 3:00pm	(s) by the KC-NCI	DDP at t	the ad	dress indi	cated ir	n Paragraph 6 is: -
5.	Your qu Condition	otation(s) should be ding the follo	submitted as owing:	per the following in	nstructio	on and	d in accord	lance v	vith the Terms and
		a. Pri Annex		orices should	be quoted for the	supply	and D	elivery of	various	item (Pls. refer to
	b.	Evalua specific	tion of Quations will	iotations: O be evaluated	ffers determined to the state of the state o	to be so	ubsta prices	ntially res . In evalu	ponsive ating t	e to the technical he quotations, the

where there is a discrepancy between the amounts in figures and in words, the

ii. where there is a discrepancy between the unit rates and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;

iii. If a Supplier refuses to accept the correction, his quotation will be rejected.

Purchaser will adjust any arithmetical errors as follows:

amount in words will govern;

In addition to the quoted price, the evaluated price shall include Value Added Tax and other necessary taxes as specified herein.

- iv. Award of Purchase Order: The award will be made to the bidder offering the lowest evaluated price that meets the technical and financial requirements.
- v. Validity of the Offer: Your quotation(s) should be valid for a period of forty five (45) calendar days from the deadline for receipt of quotation(s) indicated in paragraph 4 of this Request for Quotation.
- vi. If the **supplier/service provider** withdraw the quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then the supplier(s)/service provider(s) will be excluded from the list of NCDDP suppliers for the project for two years.
 - Forty Five (45) Working days upon receipt of P.O.
 - Terms of Payment: Fifteen (15) to Thirty (30) Calendar Days upon final inspection and acceptance of goods.
- vii. If the **supplier/service provider** does not start the delivery or perform the services under the contract/PO within 15 days (after signing of the contract) without valid reason acceptable to the procuring entity (DSWD), the contract may be terminated through a notice to be issued by the head of the procuring entity (HOPE); the procuring entity shall proceed to negotiate with the succeeding responsive supplier/s; otherwise re-canvass.
- viii. Liquidated damages/penalty: In case of failure to make the full delivery within the time specified in the delivery terms, penalty of one percent (1%) of the undelivered cost for every day of delay shall be imposed.
- 6. Further information can be obtained from: Michelle C. Oxina

Telephone

: 9316139 or 931-8101 to 07 local 122-124

Fax

: 951-71-16

E-mail Address : <u>bacsec@dswd.gov.ph</u> Quotations submitted to different fax number(s) or email address(es) as stated above shall not be considered for evaluation.

7. Please confirm by fax or e-mail the receipt of this request and whether or not you will submit the price quotation(s)

Sincerely,

MICHELLE C. OXINA

Procurement Officer
No. 054, 7446 / Fay No. 034, 6

Tel No. 951-7116 / Fax No. 931-61-39

Noted by:

KARINA ANTONETTE A. AGUDO

OIC-Chief, Procurement Planning & Mgt. Division

17-1608

Company Name : Company Address : Contact Person :

Philgeps Reg. No Company TIN: Contact No.

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Annex A

RFQ No. 17-1608

KC-NCDDP

Shopping

November 9, 2017

Date:

PURPOSE: No. Qty. For the use of Budget Office of DSWD. Unit Unit Graphics Controller: Integrated GPU OPS Pointing Keyboard: Operating System Memory DESKTOP COMPUTER Processor Standard Optical Mouse (same brand as pc) Standard English (same brand as pc) provided per unit Type: Speed Capacity Installation disk containing software license should be Version: Cores: Base Speed be year 2017 released Version: CPU Architecture Technology: Processor model should Type: Cache: Frequency: Purchaser's Specifications page 1 of 2 pages ≥8 Gb ≥ DDR4-2133mhz Spread Sheet, Presentation etc. Standard, Inclusive of: Word Processor, should be provided per unit system and the unit's required drivers Corporate Application Perpetual recovery disk containing the operating Professional version (Must have the ≥ 3MB Cache ≥ 2 Cores Latest Stable Proprietary OPS for capability to join Active Directory).A Latest Stable Proprietary OS 64-bit Please write the detailed specifications in the space provided (Indicate brand, model and country of origin) Bidder's Specifications Unit Cost **Total Cost**

MICHELLE/C. OXINA
Procurement Officer
Tel No. 951-7116
Fax No. 931-6139

PR NO:

2017092676

(Signature over printed name)

IMPORTANT: The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) or Letter Order (L.O.) at DSWD-Central Office, Procurement Service within three (3) days from the date advance copy was served thru fax. FAILURE to show up and sign the original P.O./L.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

Date:	RFQ No.
November 9, 2017	17-1608
Shopping	KC-NCDDP

Philgeps Reg. No.	Company TIN:	Contact No.:	Contact Person:	Company Address:	Company Name:
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Lot No.	Qty.	Unit		Purchaser's Specifications	Bidder's Specifications Please write the detailed specifications in the space provided (Indicate brand, model and country Of origin)	Unit Cost	Total Cost
				All ports should be INTEGRATED/BUILT-IN (no USB conversions/extension/adapters)			
				1.) ≥ 4 x USB 2.0/3.0 port			
			I/O Ports:	2.) ≥1 x headphone jack; ≥1 x microphone jack			
				3). ≥1 x RJ-45 LAN port			
			Display:	› 21.5" Inch LED Technology			
			Hard Drive:	≥ 1 TB HDD			
			ᆵ	Integrated/ built-in definition audio system, built-in microphone, built-in			
				speakers			
				MUST BE INTEGRATED/ BUILT-IN (no USB conversions / extension/			٠.
			Connoctivity	adapters) integrated Dual Rand Wireless - 802 11 ac/a/h/n/n:			
				Bluetooth 4.0 Ethernet-Integrated 10/100/1000MB Base-TX			
				Ethernet LAN			
	1			≥ Three (3) years Hardware Warranty			
			Warranty and	≥ One (1) year on Mouse, Keyboard, UPS			
_				next business day parts/unit replacement			
-				≤ 4 hours on-site support for issues reported			
			To protect DSWD	To protect DSWD from unreliable and unproven products the following is required:			
	7,3140.5		Proposed BRANI Star logo should b	Proposed BRAND should be Energy Star Complaint (separate from ISO 14029) Energy Star logo should be seen during boot up of unit. Proposed Brand should have an existing			
			technical web sup service codes/ ite	technical web support system where brand providers/bidders can log-in and key-in product service codes/ item codes for faster tracking of defective / RMA products and faster turn-			
			around of technical support	al support			
				xxxxxxxxxxnothing followsxxxxxxxxxx			
			DSWD Central O	DSWD Central Office, Procurement Service Warehouse, IBP Road,			
			Constitution Hills Q.C.	Q.C.			
				page 2 of 2 pages			

PURPOSE: For the use of Budget Office of DSWD.

PR NO: 2017092676

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(Signature over printed name)
Supplier