

SUPPLEMENTAL / BID BULLETIN NO. 1

Title : Hiring of Security Service Provider for CY 2019

ITB No. : GOP/19-DSWD-001

Date : 16 November 2018

This Supplemental/ Bid Bulletin is issued to all prospective bidders announcing clarifications in the Bidding Documents and changes in the procurement schedule, to wit:

I. Administration Fee/ Profit Margin

The computation of Administration Fee/ Profit Margin should cover “at least twenty percent (20%) of the contract price per security guard per month” as per guidelines from Department of Labor and Employment (DOLE) under Department Order No. 150-16.

II. Section V. Special Conditions of the Contract

Particulars	From	To
GCC Clause 10.3	<p>The Department shall pay the Service Provider within fifteen (15) days upon receipt of the bill, daily time records of the security guards, certificate of services rendered and other required reports.</p> <p>A creditable withholding tax shall be deducted from the monthly gross bill amount, broken down as follows:</p> <ul style="list-style-type: none">▪ Expanded Value Added Tax (EVAT): 5%▪ Expanded Withholding Tax: 2% <p>If, during the effectivity of the contract between the Service Provider and the Department, a wage order or pertinent laws shall be implemented increasing the minimum wage or providing additional benefits to employees in private sector, the rates herein shall be adjusted accordingly.</p>	<p>The Department shall pay the Service Provider within fifteen (15) days upon receipt of the bill, daily time records of the security guards, certificate of services rendered and other required reports.</p> <p>A creditable withholding tax shall be deducted from the monthly gross bill amount, broken down as follows:</p> <ul style="list-style-type: none">▪ Expanded Value Added Tax (EVAT): 5%▪ Expanded Withholding Tax: 2% <p>If, during the effectivity of the contract between the Service Provider and the Department, a wage order or pertinent laws shall be implemented increasing the minimum wage or providing additional benefits to employees in private sector, the rates herein shall be adjusted accordingly. The Service Provider shall comply to the wage increase and a separate billing for the increase paid to security personnel shall be submitted to Administrative</p>

		Service.
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III. Section VII. Technical Specifications

Particulars	From	To
4. Security Equipment	4.3. All Surveillance Cameras and its peripherals with CCTV Computer-based monitoring device indicted in Annex "A" including wire connections/ installations may be donated to the Department upon completion of contract through Deed of Donation. Installation includes the requiring/adjustment of the existing/old CCTV and its connection to the NAS. The Information and Communication Technology Management Service (ICTMS) may be incorporated in the provision of back-up storage for CCTV footage in the future security service contracts with the Service Provider.	4.3. All Surveillance Cameras and its peripherals with CCTV Computer-based monitoring device indicted in Annex "A" including wire connections/ installations may be donated to the Department upon completion of contract through Deed of Donation. Installation includes the requiring/adjustment of the existing/old CCTV and its connection to the NAS. The Information and Communication Technology Management Service (ICTMS) may be incorporated in the provision of back-up storage for CCTV footage in the future security service contracts with the Service Provider. Bidder may indicate in their proposal if they will donate or not the required surveillance cameras and its peripherals with CCTV computer-based monitoring device as indicated in Annex "A" including wire connections/ installations upon completion of the contract.
Annex "A"		29. Basic Turnstile for Ingress of the Main Gate at DSWD-CO (2 units) 30. Basic Turnstile for Egress of the Main Gate at DSWD-CO (2 units)

IV. Deadline for the Submission and Receipt of Bids

The schedule for the deadline for the submission and receipt of bids is moved from 21 November 2018 to **26 November 2018 at 09:30 a.m.** Bids must be delivered to the BAC Secretariat Office, Ground Floor, DSWD Central Office. **Late Bids will not be accepted.**

The Bid Opening will immediately follow after the deadline, to be held at the Legal Service Conference Room, 4th Floor, DSWD Central Office, IBP Road, Constitution Hills, Quezon City.

V. Issuance of Bidding Documents

The issuance of bidding documents is extended until **26 November 2018** at **09:00 a.m.**

This Bid Bulletin shall form part of the bidding documents.

Please be guided accordingly.

(Original Signed)
ATTY. AIMEE TORREFRANCA-NERI
Undersecretary and
Chairperson, Bids and Awards Committee

Please accomplish this portion and send it to facsimile no. (02) 951-7116 or email at bacsec@dswd.gov.ph

Received from DSWD, Supplemental/Bid Bulletin No. 1 for the **Hiring of Security Service Provider for CY 2019** (ITB No. GOP/19-DSWD-001).

Received by : _____ Date : _____
(Signature over Printed Name)
Designation : _____
Company : _____