

BIDS AND AWARDS COMMITTEE (BAC)
Resolution No. 20-01-008**RECOMMENDING THE THE USE OF NEGOTIATED PROCUREMENT
THROUGH AGENCY- TO-AGENCY FOR THE PRODUCTION, PRINTING AND DELIVERY OF
SECURITY PAPER (SECPA) WITH SECURITY FEATURES FOR DSWD-PMB CERTIFICATE
DECLARING A CHILD LEGALLY AVAILABLE FOR ADOPTION (CDCLAA)**
(PR No. 2019111804)

WHEREAS, on 16 December 2019, the Procurement Management Service-Procurement Planning and Management Division (PMS-PPMD), forwarded a referral to the Bids and Awards Committee (BAC) to recommend the use of Negotiated Procurement (Agency-to-Agency) for the **Production, Printing and Delivery of Security Papers with Security Features for the Department of Social Welfare and Development (DSWD) Program Management Bureau (PMB) Certificate Declaring a Child Legally Available for Adoption (CDCLAA)**. The said procurement was requested through approved Purchase Request (PR) No. 2019111804. The Approved Budget for the Contract (ABC) is **Four Hundred Fifty Thousand Pesos (PhP 450,000.00)**. Copies of the referral memorandum and PR No. 2019111804 are hereto attached, marked as **Annexes "A" and "B"**, respectively, and are made integral parts hereof;

WHEREAS, pursuant to the approved Terms of Reference (TOR), the objective of the project is to protect the integrity and authenticity of the CDCLAA issued by the DSWD Secretary from fraudulent use by unscrupulous individuals through established security mechanism. A copy of the Terms of Reference is hereto attached, marked as **Annex "C"** and are made integral parts hereof;

WHEREAS, Appendix 20 of the Republic Act 9184 (RA 9184) provides "Guidelines on the Procurement of Printing Services" that the printing of accountable forms and sensitive high quality/volume printing requirements shall only be undertaken by recognized government printers;

WHEREAS, the Implementing Guidelines on Agency to Agency Agreements – Negotiated Procurement under Section 53.5 of the 2016 Revised Implementing Rules and Regulation (IRR) of RA 9184 states that Agency-to-Agency Agreements may only be resorted to if the following conditions are complied with:

- The Procuring Entity shall justify that entering into an Agency-to-Agency Agreement with the Servicing Agency is more efficient and economical to the government;
- Servicing Agency has the mandate to deliver the goods and services required to be procured or to undertake the infrastructure project or consultancy required by the Procuring Agency;
- Servicing Agency has the absorptive capacity to undertake the project; and
- Servicing Agency has access to the necessary tools and equipment required for the project.

WHEREAS, the Director of Program Management Bureau (PMB), Wilma D. Naviamos submitted a justification on the use of Negotiated Procurement through Agency-to-Agency as mode of procurement with the following considerations:

1. Recognized Government Printers (RGPs) are mandated and have all the necessary tools and equipment required for the project and it is more efficient and economical for DSWD; and



2. Program Management Bureau to ensure security measures in the printing of security papers with security features to address the risk of vulnerability for tampering, counterfeiting, falsification and other fraudulent activities in relation to issuance of CDCLAA;

A copy of the said justification is hereto attached, marked as **Annex "D"**, and made an integral part hereof;

WHEREAS, the PMS-PPMD sent Request for Quotation (RFQ) No. 19-2000 Agency-to-Agency from the Recognized Government Printers (RGPs), but only APO Production Unit, Inc. (APO), and National Printing Office (NPO) submitted their quotations. However, the quotation submitted by the NPO exceed the ABC.

Quantity	Particular	National Printing Office		Apo Production Unit, Inc.	
		Unit Cost	Total Cost	Unit Cost	Total Cost
30,000 pieces	Production, Printing and Delivery of Security Papers with Security Features of Certificate Declaring a Child Legally Available for Adoption (CDCLAA)	35.00	1,050,000.00	8.40	252,000.00
	Approved Budget for the Contract: PhP450,000.00	TOTAL	1,050,000.00	TOTAL	252,000.00
		NON-COMPLYING DUE TO ABOVE ABC		COMPLYING	

Copies of the RFQ No. 19-2000 Agency-to-Agency and price quotations are hereto attached marked as **Annexes "E"**, **"F-1"** and **"F-2"**, respectively, and are made integral parts hereof;

WHEREAS, on 17 January 2020, the BAC through a letter invited APO Production Unit, Inc. for a contract negotiation meeting with the Program Management Bureau, being the end-user, on 21 January 2020 at the Procurement Management Service – Contract Monitoring Division Conference Room, DSWD Central Office, IBP Road, Constitution Hills, Quezon City. Copies of the invitation letter and Memorandum to End-user are hereto attached, marked as **Annexes "G"** and **"H"**, respectively, and are made integral parts hereof;

WHEREAS, on 23 January 2020, the BAC through its Secretariat received the minutes of the contract negotiation meeting submitted by the end-user. After successful negotiation, several key agreements were made in compliance with the terms and conditions specified in the TOR. A copy of the said Minutes is hereto attached, marked as **Annex "I"**, and made an integral part hereof;

WHEREAS, the Sales and Marketing Manager of APO Production Inc. through Mr. Dominic F. Tajon submitted a certification indicating that APO Production Unit, Inc. has the mandate to deliver the services required by the Procuring Agency and owns or has the access to the necessary tools and equipment and has the absorptive capacity to undertake the Printing of Security Papers as prescribed under 53.5 of the Implementing Guidelines on Agency-to-Agency Agreements. A copy of certification from APO Production Unit, Inc. is hereto attached, marked as **Annex "J"**, and made an integral part hereof;

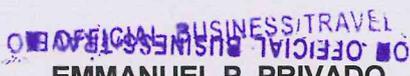
NOW, THEREFORE, in view of the foregoing and on the basis of the documents presented, we, the members of the Bids and Awards Committee resolves, as it is hereby resolved, to recommend the following:

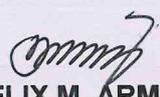
1. Adopt Negotiated Procurement through **Agency-to-Agency**, as an alternative method of procurement, pursuant to Section 53.5 of the 2016 Revised Implementing

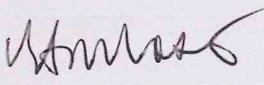
Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184) or the Government Procurement Reform Act; and

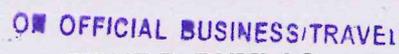
- The Department of Social Welfare and Development (DSWD), through the Program Management Bureau (PMB), to enter into a contract with APO Production Unit, Inc., being the Single Calculated and Responsive Quotation, for the Production, Printing and Delivery of Security Papers with Security Features for the Department of Social Welfare and Development (DSWD) Program Management Bureau (PMB) Certificate Declaring a Child Legally Available for Adoption (CDCLAA). The total contract price is Two Hundred Fifty-Two Thousand Pesos (PhP 252,000.00), inclusive of all applicable taxes.

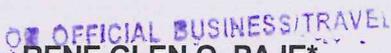
RESOLVED, this 31st day of January 2020 at Quezon City, Philippines.

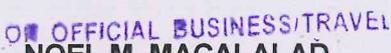

EMMANUEL P. PRIVADO
Director, National Resource Logistics
and Management Bureau
Regular Member


FELIX M. ARMEÑA
Division Chief, Information and
Communication Technology Management
Service
Alternate Member

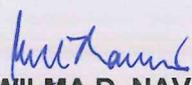

ERNESTINA Z. SOLLOSO
Director, Pantawid Pamilyang Pilipino
Program
Regular Member


IRENE B. DUMLAO
Officer-in-Charge, Social Marketing Service
Alternate Member

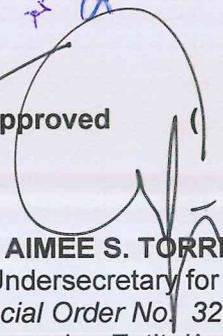

RENE GLEN O. PAJE*
Undersecretary for Inclusive and
Sustainable Peace
Regular Member


NOEL M. MACALALAD
Assistant Secretary for Standards and
Capacity Building
Alternate Member


FELICISIMO C. BUDIONGAN
Undersecretary for Disaster Response
Management
Chairperson


WILMA D. NAVIAMOS
Director, Program Management Bureau
Provisional Member

() Approved () Disapproved


ATTY. AIMEE S. TORREFRANCA-NERI
Undersecretary for Operations
(Per Special Order No. 3242, Series of 2019)
(Head of the Procuring Entity/Authorized Representative)

*Designated as Vice-Chairperson in the absence of the Chairperson