PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT

Batasan Pambansa Complex, Constitution Hills, Quezon City SUNSHINE OFFICELINK VENTURES Supplier PO No. CORP. 2018-07-0758 1126 E. Rodriguez St. Cor. Del Pilar St., Bangkal Address Date Makati City July 24, 2018 Tel. No. 403-0918 PhilGEPS No. 2015-142976 Mode of Procurement Shopping (B) TIN: 008-833-835-000 Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein: DSWD-PS Warehouse, DSWD Central Office, Place of Delivery: within Seven (7) working days IBP Road, Batasan Hills, Quezon City Delivery Term: upon receipt of the P.O. Fifteen (15) to Thirty (30) days Date of Delivery Payment Term: upon final inspection and acceptance Stock / Property Unit Description Quantity Unit Amount No. Amount 1 cart Toner Cart, HP CC530AA (304A), Black 2 4,500.00 2 9.000.00 Toner Cart, HP CC531AA (304A), Cyan cart 2 4,300.00 8,600.00 Toner Cart, HP CC532AA (304A), Yellow cart 2 4,300.00 8,600.00 xxxxxxxxx-Nothing Follows-xxxxxxxxx Charged to: GASS (LS) Fund PR No. 2018020472 AOQ No. 18-0744 Shopping (B) For the use of Legal Service (Total Amount in Twenty Six Thousand Two Hundred Pesos Only Words) 26,200.00 In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. Conforme: Very truly yours, ATTY. CARLO FLORENDO C. CASTRO Director, Legal Service Agency Head/Authorized Representative Fund Cluster: ORS/BURS No.: 02 - 10/10 Funds Available: Date of the ORS/BURS: Amount HIMAE S. COLES Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit