

PURCHASE ORDER
 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 IBP Road, Constitution Hills, Quezon City

8733

Supplier :	WESTFIELDS RESIDENCES, INC. (ICON HOTEL)	PO No. :	2018-03-0141
Address :	No. 60 Timog Ave., corner Tomas Morato, Quezon City	Date :	March 9, 2018
Tel. No. :	0917-2549866	Mode of Procurement :	Negotiated Procurement - Lease of Venue
Philgeps #	2014-113769		
TIN :	008-409-427-000		

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ICON HOTEL	Payment Term:	Advise to Debit Account (ADA)
Date of Delivery:		Payment Term:	Fifteen (15) to Thirty (30) days upon receipt of billing statement & complete supporting documents for every conduct of each batch

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	Title of the Activity: WORKSHOP ON CRAFTING OF DRIVE OPERATIONS MANUAL Date of the Activity: March 11 to 16, 2018 (5 days) Room Accommodation: Triple sharing, separate bed per pax Guaranteed Pax: 35 pax Check-In Date and Time: March 11, 2018; 2:00 pm Check-Out Date and Time: March 16, 2018; 12:00 noon Menu Selection: Hotel to submit menu Type of Serving: Guided buffet for breakfast, lunch and dinner; Plated for AM and PM Snacks Minimum of three (3) viands with soup, dessert and drinks Schedule of Serving: Day 1 - PM Snack, Dinner Day 2-5 - Breakfast, AM Snacks, Lunch, PM Snacks & Dinner Day 6 - Breakfast, AM Snacks, Lunch Inclusions: 1. Facilities and Amenities: a. Can provide basic amenities like use of function rooms for 40 pax; with strong and stable access to internet, with WIFI in rooms; with space for small group discussion; Free use of LCD projector & screen, whiteboard, microphone, extension wires; Free electricity for other workshop equipment; Free flowing coffee and free candies; and Available room for breakout session. b. The venue can offer spacious conference hall & good facilities that can make the activity conducive for the participants;	40	1,700.00	340,000.00

(Total Amount in Words) P 0.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Billing Statement must be submitted within five (5) working days after the conduct of event.

Conforme: *Marilyn Colato*
 Signature over printed name of Supplier
 Date: 3/11/2018

Very truly yours,
Hope V. Hervilla
 HOPE V. HERVILLA
 Signature over Printed Name of Authorized Official
 Undersecretary for Disaster Response Group
 Designation

Fund Cluster: 300100-1-1
 Funds Available: 340,000.00

JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

ORS/BURS No.: 02-10101-2018-03-01933
 Date of the ORS/BURS: 3-9-18
 Amount: 340,000.00

PURCHASE ORDER

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
IBP Road, Consitution Hills, Quezon City

M 233

Supplier :	WESTFIELDS RESIDENCES, INC. (ICON HOTEL)	PO No. :	2018-03-0141
Address :	No. 60 Timog Ave., corner Tomas Morato, Quezon City	Date :	March 9, 2018
Tel. No. :	0917-2549866	Mode of Procurement :	Negotiated Procurement - Lease of Venue
Philgeps #	2014-113769		
TIN :	008-409-427-000		

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	ICON HOTEL	Payment Term:	Advise to Debit Account (ADA)
--------------------	------------	---------------	-------------------------------

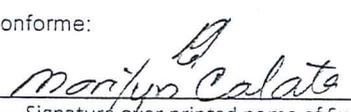
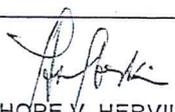
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		c. At least three (3) microphones (w/ at least 2-units wireless microphones) d. At least two (2) flipcharts stands with markers and papers; Free notepads and pencils/ballpens. Hotels/restaurans/resorts should not be offering short term lodging associated with motels and should not be situated beside or across gambling establishment shops, night club, funeral parlor, mortuaries and other similar ilks that may touch on cultural sensitivities. AOQ NO. 18-0167 NP-LV PR No. 2018020506			340,000.00

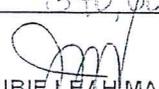
Page 2 of 2

(Total Amount in Words) THREE HUNDRED FORTY THOUSAND PESOS ONLY. P 340,000.00

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

Billing Statement must be submitted within five (5) working days after the conduct of event.

Conforme:  Signature over printed name of Supplier 3/11/2018 Date	Very truly yours,  HOPE V. HERVILLA Signature over Printed Name of Authorized Official Undersecretary for Disaster Response Group Designation
--	---

Fund Cluster: <u>330100-1-1</u> Funds Available: <u>340,000.00</u>  JUBIE LEAH MAE S. COLES Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit	ORS/BURS No.: <u>02-101101-2018-03-01933</u> Date of the ORS/BURS: <u>3-09-18</u> Amount: <u>340,000.00</u>
---	---