

DRN: _____

**SUBSCRIPTION OF MAINTENANCE SERVICES FOR DSWD-ICTMS DATACENTERS,
NOC AND NETWORK IDFs**
(ITB No. GOP/20-DSWD-013)

17 JANUARY 2020 | 10:30 AM

OUS-DRMG Conference Room, Directors Dormitory, DSWD Central Office

MINUTES OF PRE-BID CONFERENCE

I. Attendance

Bids and Awards Committee (BAC):

- | | | |
|-----------------------------------|---|------------------|
| 1. U/Sec. Felicisimo C. Budiongan | - | Chairperson |
| 2. Dir. Emmanuel P. Privado | - | Regular Member |
| 3. OIC-Dir. Irene B. Dumlao | - | Alternate Member |
| 4. Mr. Felix M Armeña | - | Alternate Member |

BAC Secretariat:

- | | | |
|------------------------------|---|------------------------------------|
| 1. Ms. Oliva C. Arcaina | - | Supervising Administrative Officer |
| 2. Mr. William V. Garcia Jr. | - | Administrative Officer V |
| 3. Mr. Ramises B. Esteban | - | Administrative Officer III |
| 4. Mr. Prince A. Lee | - | Administrative Officer III |
| 5. Ms. Filipinas B. Alfonso | - | Administrative Officer III |
| 6. Ms. Danilyn A. Dedeles | - | Administrative Assistant III |
| 7. Ms. Marden D. Aquino | - | Administrative Assistant III |

Others in Attendance:

- | | | |
|----------------------------|---|---|
| 1. Mr. Sandy Roy L. Ocampo | - | Information and Communications
Technology Management Service (ICTMS) |
| 2. Mr. Randolph B. Dimal | - | Procurement Management Service (PMS)-
Procurement Planning and Management
Division (PPMD) |

Prospective Bidder/s Present:

- | | | |
|---------------------------|---|-------------------------|
| 1. Mr. Art Benedict Libre | - | AG Datacom Phils., Inc. |
| 2. Mr. Joemari Sevilla | - | AG Datacom Phils., Inc. |

II. Call to Order

The Pre-Bid Conference for the “**Subscription of Maintenance Services for DSWD-ICTMS Datacenters, NOC and Network IDFs**” was called to order at **10:30 AM** by the BAC Chairperson, **U/Sec. Felicisimo C. Budiongan**. He then introduced the members of the BAC, the BAC Secretariat and the representatives from the End-user (Information and Communications Technology Management Service) and Procurement Management Service. *(Note: The other invited observers were unable to attend.)* He also acknowledged the presence of representatives of the prospective bidder.

A copy of the Agenda is hereto attached, marked as **Annex "A"**, and made an integral part hereof.

III. Highlights of Discussion

ITEM/ PARTICULAR	ISSUES/ CONCERNS / DISCUSSIONS	AGREEMENTS/ ACTION REQUIRED
Procurement Guidelines	<ul style="list-style-type: none"> Ms. Arcaina (<i>BACSec</i>) presented the procurement guidelines for the information of the prospective bidder. 	
Background of the Project	<ul style="list-style-type: none"> Mr. Ocampo (<i>ICTMS</i>) provided the background of the project. He stated that the project is envisioned to protect the investment of DSWD on its equipment, resources and the data products it hold. He added that to safeguard the DSWD data and ICT equipment against known risks such as common wear and tear, obsolescence and fire, a specialized solution is needed, hence, the project called subscription of maintenance services. 	
Technical Specifications <ul style="list-style-type: none"> III. Qualifications of the Service Provider Item 6. The service provider must have its core competencies in ICT Equipment Supply and Services, Datacenter design, installation and maintenance. Table 3. Location of UPS 	<ul style="list-style-type: none"> Mr. Sevilla (<i>AG Datacom</i>) inquired if there are criteria for the competencies required in Item 6. Mr. Ocampo (<i>ICTMS</i>) replied that competencies refers to the capabilities and experience of the service provider to provide the needed services by DSWD. Mr. Sevilla (<i>AG Datacom</i>) inquired if the UPS must have housing. Mr. Ocampo (<i>ICTMS</i>) responded that the service provider may provide the housing for the UPS, however, the DSWD prefer UPS that are weatherproof. 	

<p>- Table 4. Location of Environmental Monitoring Solution</p>	<ul style="list-style-type: none"> • Mr. Sevilla (AG Datacom) queried if humidity and smoke are separate sensors. • Mr. Ocampo (ICTMS) answered that the device/product must detect all the required data either separately or all together. 	
<p>Preparation of Bid Proposals</p>	<ul style="list-style-type: none"> • Ms. Arcaina (BACSec) reminded the prospective bidder on how to prepare bid proposal and how to accomplish the forms in the Bidding Documents. 	
<p>Deadline of Submission and Receipt of Queries and Clarifications</p>	<ul style="list-style-type: none"> • Mr. Garcia Jr. (BACSec) reminded the prospective bidder that queries and clarifications may be submitted to the BAC Secretariat on or before 20 January 2020, 05:00 PM, in writing or thru email at bacsec@dswd.gov.ph or thru fax at (02) 951-7116. 	


IV. Adjournment

Having no other matters for discussion, the Pre-Bid Conference was adjourned at **11:00 AM.**


Prepared by:


DANILYN A. DEDELES
Administrative Assistant III
Bids and Awards Committee Secretariat

Noted by:


OLIVA C. ARCAINA
Supervising Administrative Officer and
Officer-in-Charge, Bids and Awards
Committee Secretariat

Approved by:


FELICISIMO C. BUDIONGAN
Undersecretary and
Chairperson, Bids and Awards Committee

PRE-BID CONFERENCE

DESCRIPTION	: Subscription of Maintenance Services for DSWD-ICTMS Datacenters, NOC and Network IDFs ITB No. GOP/20-DSWD-013
DATE	: 17 January 2020
TIME	: 10:30 AM
VENUE	: OUS-DRMG Conference Room, Room 202, Directors Dormitory
PARTICIPANTS	: BAC, BAC Secretariat, ICTMS, FMS, PMS, Prospective Bidders

AGENDA

I. Call to Order

- A. Introduce the members of the BAC, the BAC Secretariat, and other DSWD Personnel present.
- B. Acknowledge the presence of all interested bidders who are in attendance.
- C. Inform the bidders that questions will be entertained after the reading of the Rules Specified in the Bidding Documents.

II. Procurement Guidelines

- A. The procurement procedure for the **"Subscription of Maintenance Services for DSWD-ICTMS Datacenters, NOC and IDFs"** is Competitive Bidding pursuant to the provisions of Republic Act No. 9184 (RA 9184) and its revised 2016 Implementing Rules and Regulations (IRR), otherwise known as the "Government Procurement Reform Act" (GPRA).
- B. All bids will be opened, read aloud, and recorded at the time of the bid opening. **Late bids will be marked "Late" and will be returned unopened to the bidder.** No award shall be made during the bid opening. During the bid opening, the Bids and Awards Committee (BAC) will conduct a preliminary examination of the bid proposals submitted to determine its completeness, check if the required bid security has been posted, and that the documents have been properly signed and are generally in order.

C. Deviations

Bidders are not allowed to deviate from any of the eligibility, technical and financial specifications specified in the bidding documents. Bids exhibiting non-compliance with the specifications shall be disqualified.

D. Evaluation and Comparison of Bids

The Procuring Entity will evaluate and compare bids, which have been determined to be responsive during the preliminary examination.

III. The Bidding Documents shall be discussed by the Head of the BAC Secretariat, particularly the following issues:

A. Eligibility and Technical Component

All the required Eligibility and Technical Documents listed on the Instructions to Bidders (ITB) and the Bid Data Sheet (BDS) shall be submitted following such order. Those documents shall be the basis of the preliminary examination of bids.

B. Financial Component

All the required Financial Documents listed in the ITB and BDS shall be submitted, following such order. Those documents will be the basis of the Preliminary Examination of the Financial Proposal during the bid opening.

C. Preliminary Examination

The BAC shall open the **Eligibility and Technical Component (first envelope)** and check the submitted eligibility and technical documents for each bidder against a checklist of required eligibility and technical documents to ascertain if they are all present, **using non-discretionary “pass/fail” criteria**. In case one or more of the required documents is missing, the BAC shall declare the eligibility and technical requirement concerned as **“failed”** and immediately return to the bidder concerned its Financial Component (second envelope). Otherwise, the BAC shall declare the said eligibility requirements as **“passed”**.

Upon completion of the preliminary examination of the Eligibility and Technical component, the BAC shall subsequently open the **Financial Component (second envelope)** and check against a checklist of required financial documents to ascertain if they are all present **using a non-discretionary “pass/fail” criteria**. In case one or more of the financial documents required are missing and/or if the submitted total bid price exceeds the Approved Budget for the Contract (ABC), the BAC shall declare the bid concerned as **“failed”**.

D. Bid Security

Each bidder shall furnish a Bid Security as part of its Bid. The Bid Security shall be in any of the form prescribed on the ITB.

E. Bid Validity Period

Bids shall be valid for **one hundred twenty (120) calendar days** from the date of the opening of bids.

F. Evaluation and Award

The BAC or the designated Technical Working Group (TWG) will conduct a detailed evaluation and comparison of all bids declared “passed”, using non-discretionary criteria. Those who complied with the criteria prescribed in the bidding documents will be ranked in ascending order of their total calculated bid prices, as evaluated and corrected for computational errors, discounts and other modifications to determine the Lowest Calculated Bid (LCB).

G. Post-Qualification

After determining the **Lowest Calculated Bid (LCB)** or **Single Calculated Bid (SCB)**, as the case maybe, the BAC shall conduct post-qualification to verify, validate, and ascertain all statements made and documents submitted by the bidder with the LCB/SCB, using non-discretionary criteria. If the BAC determines that the bidder with the LCB/SCB passes all the criteria for post-qualification, it shall declare the said bidder as the **Lowest Calculated and Responsive Bid (LCRB)** or **Single Calculated and Responsive Bid (SCRB)** and award the contract to the said bidder.

IV. Open Forum

Any clarifications, issues or concerns that are not found in the bid documents will be announced in writing through Supplemental/Bid Bulletin.

V. Adjournment

INVITATION TO BID FOR
**SUBSCRIPTION OF MAINTENANCE SERVICES FOR DSWD-
ICTMS DATACENTERS, NOC AND NETWORK IDFS**
— ITB No. GOP/20-DSWD-013 —
(PR No. 2019111792)

1. The **Department of Social Welfare and Development (DSWD)**, through the **DSWD Funds**, intends to apply the sum of **Six Million Pesos (PHP 6,000,000.00)**, being the Approved Budget for the Contract (ABC) to payments under the contract for the **Subscription of Maintenance Services for DSWD-Information and Communications Technology Management Service (ICTMS) Datacenters, Network Operation Center (NOC) and Network Intermediate Distribution Frames (IDFs)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DSWD now invites registered Philippine Government Electronic Procurement System (PhilGEPS) service providers to bid for the **Subscription of Maintenance Services for DSWD-ICTMS Datacenters, NOC and Network IDFs**. Delivery of Goods and Services shall be in accordance with **Section VI. Schedule of Requirements**. Bidders should have completed, **within five (5) years from the date of submission and receipt of bids**, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **DSWD Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below from **Monday to Friday at 08:00 AM to 05:00 PM**.
5. A complete set of Bidding Documents may be purchased by interested Bidders on **13 January 2020 to 29 January 2020** from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Seven Thousand Five Hundred Pesos (PHP 7,500.00)**.

It may also be downloaded free of charge from the website of the PhilGEPS and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids.

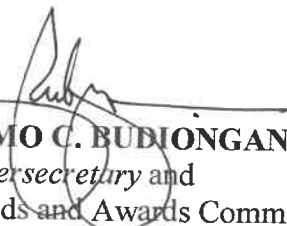
6. The DSWD will hold a **Pre-Bid Conference** on **17 January 2020, 10:30 AM**, at the **Office of the Undersecretary for Disaster Response Management Group (OUS-DRMG) Conference Room, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Constitution Hills, Quezon City** which shall be open to all interested parties.
7. Bids must be delivered to the address below on or before **29 January 2020, 09:00 AM**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.

Bid opening shall be on **29 January 2019, 10:30 AM**, at the **Office of the Undersecretary for Disaster Response Management Group (OUS-DRMG) Conference Room, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Constitution Hills, Quezon City**. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.

8. The DSWD reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its 2016 Revised IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

THE CHAIRPERSON

DSWD Bids and Awards Committee
c/o BAC Secretariat
Ground Floor, DSWD Central Office
IBP Road, Constitution Hills, Quezon City
Fax No. (02) 931-6139
Telephone Nos. (02) 931-8101 to 07 Local 122 or 124


FELICISIMO C. BUDIONGAN
*Undersecretary and
Chairperson, Bids and Awards Committee*

Section VI. Schedule of Requirements

Subscription of Maintenance Services for DSWD-ICTMS Datacenters, NOC and Network IDFs

Particulars	Quantity
Provisioning and Maintenance of Air conditioning	One (1) lot
Provisioning and Maintenance of Emergency Generator Set	One (1) lot
Provisioning and Maintenance of UPS	One (1) lot
Provisioning and Maintenance of IP CCTV System	One (1) lot
Provisioning and Maintenance of a Complete Environmental Monitoring Solution	One (1) lot
Maintenance Plan and SLA for 40-footer Datacenter	One (1) lot

Contract Coverage:

- Implementation: Forty-Five (45) calendar days after receipt of Notice to Proceed (NTP)
- Maintenance and Support Coverage: nine (9) months

Payment Schedule:

Scope of Services	Deliverables / Outputs	Expected Time of Delivery	Amount to be Paid
A complete maintenance services for DSWD-ICTMS Datacenters, NOC and Network IDFs	Kick-Off Meeting <i>Submit the following:</i> <ol style="list-style-type: none"> 1. Inception Report <ol style="list-style-type: none"> a. Approve Implementation Plan b. Work Breakdown Structure c. Project Timeline, Composition of Project Team d. Change request procedures 2. Delivery of Items – DR 3. User's Acceptance Report 4. Turn-over of the configured services 5. User's Certification of Services 	45 Calendar days after NTP	40% of Total Contract Price (TCP)

Rendered		
First Quarter Billing	90 Calendar days after NTP	30% of TCP
<i>Submit the following:</i> <ol style="list-style-type: none"> 1. Quarter Maintenance and Services Report 2. User's Acceptance Certificate 3. Certificate of Satisfactory Service Rendered 		
Second Quarter Billing	180 Calendar days after NTP	20% of TCP
<i>Submit the following:</i> <ol style="list-style-type: none"> 1. Quarter Maintenance and Services Report 2. User's Acceptance Certificate 3. Certificate of Satisfactory Service Rendered 		
Third Quarter Billing	270 Calendar Days after NTP	10% of TCP
<i>Submit the following:</i> <ol style="list-style-type: none"> 1. Quarter Maintenance and Services Report 2. User's Acceptance Certificate 3. Certificate of Satisfactory Service Rendered 		

Payment processing will take **fifteen (15) working days** upon receipt of Sales Invoice or Billing Statement with complete supporting documents.

Delivery Site*:

Contract Monitoring Division-Procurement Management Service
DSWD Central Office
IBP Road, Batasan Complex, Constitution Hills, Quezon City
** in coordination with ICTMS*

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____

Technical Specifications

DSWD Specifications	Bidder's Specifications ⁶
<p>Subscription of Maintenance Services for DSWD-ICTMS Datacenters, NOC and Network IDFs</p> <p>I. SCOPE OF WORK</p> <ol style="list-style-type: none"> 1. For air conditioning maintenance and provisioning of spare parts: <ol style="list-style-type: none"> 1.1. The service provider must provide consumables and parts replacement for air conditioning that will protect it from operational downtime due to parts failures. 1.2. There are 20 air conditioning units situated on all ICT sites within the campus. 2. For emergency generator set maintenance and provisioning: <ol style="list-style-type: none"> 2.1. The service provider must provide consumables and parts replacement for emergency power generator set that will protect it from operational downtime due to parts failure. 2.2. There are 2 emergency generators set situated on Matapat Building and in MDC compound. One 40kva and one 75 KVA capacity. 2.3. An additional 200 KVA generator set must be deployed to support 40-footer datacenter. 	<p>Brand:</p> <p>Detailed Specifications:</p>

⁶ **IMPORTANT NOTE:** Detailed specifications must be provided. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1(a)(ii) and/or **GCC** Clause 2.1(a)(ii).

3. Provisioning and Maintenance of Uninterruptible Power Supply (UPS)

3.1. The service provider must provide consumables and parts replacement of existing UPS set that will protect it from operational downtime due to parts failure.

3.2. Inclusive of all necessary components for an optimal setup including power cabling, piping, labor and civil works.

3.3. Existing 2x10 KVA at NOC

3.4. Existing 6x10 KVA at Mahusay Building

3.5. Existing 1x20 KVA at Mahusay Building

3.6. Existing 2x20 KVA at MDC 1

4. Maintenance Plan and Service Level Agreement (SLA) for 40-footer datacenter

4.1. All active components on the 40-footer datacenter must be covered by maintenance SLA.

4.2. 24/7 technical support service expert team support.

4.3. Online support with knowledge base, technical forum and self-service tools with software updates.

4.4. Hardware support for advanced hardware replacement (9x5 NBD) and return for repair of hardware.

4.5. Include on-site support for hardware replacement and issue handling.

4.6. Must provide certification from 40-ft manufacturer that the service provider is authorized by the principal.

5. Provisioning of a Complete IP CCTV system as a Manage Service

5.1. The solution must be designed for data centers and ICT equipment and network IDFs covering

13 separate locations.

5.2. Inclusive of all necessary components for an optimal operation of an IP CCTV system such as IP Cameras, host pc/DVR, backup disks, detectors, cabling, piping, labor and civil works and necessary supports.

6. Provisioning of a Complete Environmental Monitoring Solution for Modular Data Center 1, NOC and IDFs

6.1. The solution must be designed for data centers, ICT equipment and network IDFs.

II. DELIVERABLES

1. Provisioning of Air Conditioning consumables, labor and parts replacement against common wear and tear, and obsolescence.

1.1. Please refer to **Table 1** for the locations and specifications of existing Air Conditioning units to be provisioned with consumables, labor and parts replacement. (Main units are existing DSWD Units and only parts replacement are covered)

1.2. The consumables are as follows:

1.2.1. Freon, R410 and R22

1.2.2. Filter drier

1.2.3. Copper tubing

1.2.4. Insulation foam, polyethylene tape

1.3. The parts covered by this maintenance plan are as follows:

1.3.1. Capacitors

1.3.2. AC Contactor

1.3.3. Expansion valve

1.3.4. Fan motor

1.4. There must be a service unit that should be

installed in case the repair and maintenance work will consume more than half a day.

2. There are two (2) Emergency Generator Sets to be provisioned with consumables, labor and parts replacement units and one (1) 200 KVA to be provisioned for 40-footer datacenter. (Please refer to **Table 2**)

- 2.1. The consumables are as follows:

- 2.1.1. Batteries

- 2.1.2. Power cables, wiring

- 2.1.3. Relay switches, fuse

- 2.1.4. Coolant, battery clamp

- 2.1.5. Oil / Air / fuel / Engine filters

- 2.1.6. Starter unit / tube

- 2.2. The parts covered by this maintenance plan are as follows:

- 2.2.1. Main mother board

- 2.2.2. Child board

- 2.2.3. Capacitors

- 2.2.4. Transformer

- 2.2.5. Panel Breaker

- 2.2.6. Automatic display module

- 2.2.7. Fuel Pump, Fuel Gauge

- 2.2.8. Radiator

- 2.3. There must be a service unit that should be installed in case the repair and maintenance work will consume more than half a day.

- 2.4. A 200 KVA generator set must be included and all needed consumables, wiring, cabling, insulators, piping, labor and Automatic Transfer Switch, etc to be fully operational and

integrated with the 40 ft data center and power source.

2.4.1. including the maintenance, management and operation should be handled by the service provider

2.4.2. Exclusion:

2.4.2.1. creating the main power source (Meralco).

2.4.2.2. fuel needed for operation

3. Provisioning and Maintenance SLA of UPS solution, warranty and service support covering its monthly / quarterly maintenance work for the locations indicated in **Table 3**.

3.1. Maintenance Plan for 40-footer datacenter active equipment

3.1.1. Those items that originally came with the datacenter solution like but not limited to - UPS and batteries, Air Conditioning, CCTV, Network Switches, Fire Suppression, Security Door/Entrance card systems, etc.

3.1.2. Includes thorough maintenance tasks like cleaning and ensuring water and air inflows are regulated and monitored.

3.1.3. Monthly, quarterly check-up and maintenance.

3.1.4. Remote and On-site issue resolution and reporting with Incident Management Reporting process.

3.1.5. Provisioning of Parts replacement when needed.

3.1.6. Provision of access to on-line forum and knowledge base.

4. Provisioning of a Complete 24/7 Environmental Monitoring Solution for Modular Data Center 1, NOC and IDFs

4.1. Includes the complete solution with the base

unit, needed wiring, cabling, piping, insulation, labor, configuration and testing.

4.2. Includes necessary software licenses, access licenses and hardware to function fully and provide 24/7 monitoring of the ICT landscape of DSWD.

4.3. Includes service support covering its monthly / quarterly maintenance work for the locations indicated in **Table 4**.

5. Provisioning of IP CCTV complete solution with SLA, warranty and service support covering its monthly / quarterly maintenance work for the following locations;

5.1. Includes the complete solution with the recording unit, needed wiring, cabling, piping, insulation, labor, configuration and testing.

5.2. Recording storage must be good for at least one (1) year without erasing the contents of the surveillance videos. Must have redundancy storage copied to a secure location.

5.3. Includes necessary software licenses, access licenses and hardware to function fully and provide 24/7 monitoring of the ICT landscape of DSWD.

5.4. Includes service support covering its monthly / quarterly maintenance work for the locations indicated in **Table 5**.

III. QUALIFICATION OF SERVICE PROVIDER

1. The service provider must have been in the business of providing IT managed services for at least 5 years.
2. The service provider/supplier shall provision, DSWD of all the needed requirement to complete the solution required (including cabling, consumable materials and labor and civil works, etc.)
3. The service provider/supplier shall manage and provide technical support, trouble shooting and issue resolution services.
4. The service provider/supplier shall provide

necessary warranties for all active devices for the span of the contract with a 24/7 and 4 to 8 hours' response time depending on the location.

5. The service provider/supplier deploys the complete solution infrastructure system with an optimal setting, based on industry's best practices.

- 5.1. Implementation of solution must be directly handled by the vendor/principal in collaboration with the service provider.

6. The service provider must have its core competencies in ICT Equipment Supply and Services, Datacenter design, installation and maintenance.

7. The service provider must have certification of support from the Manufacturer of products being offered, specifying the support being extended to the service provider.

8. *The Service Provider will have Project Management Team that will be complemented by DSWD personnel.*

- 8.1. Project Manager

- 8.1.1. *Should have at least 5 years of experience*

- 8.1.2. *With project management training*

- 8.1.3. *Trained in Premises datacenter and/or network System Design, installation by an OEM*

- 8.2. Data Center Design Manager

- 8.2.1. *Should have at least 5 years of experience*

- 8.2.2. *Project Management Training*

- 8.3. Technical Manager

- 8.3.1. *Should have at least 5 years of experience*

Table 1. Location of Air-conditioning Units

LOCATION	TYPE	BRAND	MODEL
4 TH floor IDF	Window type 2.0 hp	CARRIER	WCARGO24EE
3 rd floor IDF	Window type 2.0 hp	CARRIER	WCARGO24EE
3 RD floor NOC	Window type 2.0 hp	CARRIER	WCARGO19EA
3 RD floor NOC	Split type 2.5 hp	PANASONIC	CU-PS24KKQ (outdoor)
3 RD floor NOC	Split type 2.5 hp	PANASONIC	CU-PS24KKQ (outdoor)
2 ND floor IDF	Window type 2.0 hp	CARRIER	WCARGO24EE
1 ST floor IDF	Window type 2.0 hp	CARRIER	WCARGO24EE
Mahusay Data Center	Floor Mounted 7.5 tr	KOPPEL	KMF90E0
Mahusay Data Center	Floor Mounted 7.5 tr	KOPPEL	KMF90E0
Mahusay Data Center	Floor Mounted 7.5 tr	KOPPEL	KMF90E0
Mahusay Data Center	Floor Mounted 7.5 tr	KOPPEL	KMF90E0
Mahusay Bldg.	Floor Mounted 7.5tr	KOPPEL	KMF90E0
Mahusay Bldg.	Floor Mounted 7.5tr	KOPEL	KMF90E0
Mahusay Elec. Room, 3rd floor	Split Type (inverter) 2.5 hp	CARRIER	FP-53CSD022308
Mahusay Elec. Room, 1st floor	Split Type (inverter) 2.5 hp	CARRIER	FP-53CSD022308
MDC	Split Type (inverter) 2.5 hp	CARRIER	42CIV022308 (indoor) 38CIV022308 (outdoor)
MDC	Split Type (inverter) 2.5 hp	CARRIER	42CIV022308 (indoor) 38CIV022308 (outdoor)
MDC	Split Type (inverter) 2.5 hp	CARRIER	42CIV022308 (indoor) 38CIV022308 (outdoor)
MDC	Split Type (inverter) 2.5 hp	KOPPEL	KV240D-ARF21B
Mahusay Bldg. Directors office	Floor Mounted 2.5hp	CARRIER	38ASB360BA (outdoor)

Table 2. Location of Emergency Generator Sets

LOCATION	TYPE	BRAND	MODEL
Ground floor Matapat near Canteen	40KVA	Denyo	EG 40BS-1
MDC	75KVA	FGWilson	P65-1
40-footer DC	200KVA	<i>to be provisioned</i>	

Table 3. Location of UPS

	LOCATION	Existing 10kva	Must Provision
1	Matapat 4 th floor IDF	0	1
2	Matapat 3 rd floor IDF		
3	Matapat 2 nd floor IDF		
4	Matapat 1 st floor IDF	0	1
5	Network Operation Center Matapat 3 rd floor	2	Must maintain
6	Mahusay Elect. Room 1 st floor	0	1
7	MDC1 inside	2	Must maintain
8	Mahusay Bldg. Datacenter	7	Must maintain
9	Mahusay Elect. Room 3 rd floor	0	1
10	Records / CIU	0	1
11	DREAMB	0	1

Table 4. Location of Environmental Monitoring Solution

	LOCATION	Sensors
1	Matapat 4 th floor IDF	Temp, Humidity Smoke and Electrical Power
2	Matapat 3 rd floor IDF	Temp, Humidity Smoke and Electrical Power
3	Matapat 2 nd floor IDF	Temp, Humidity Smoke and Electrical Power
4	Matapat 1 st floor IDF	Temp, Humidity Smoke and Electrical Power
5	Network Operation Center Matapat 3 rd flr.	Temp, Humidity Smoke and Electrical Power
6	Mahusay Elec. Room 1 st floor	Temp, Humidity Smoke and Electrical Power
7	Mahusay Elec. Room 3 rd floor	Temp, Humidity Smoke and Electrical Power
8	MDC1 inside	Temp, Humidity Smoke and Electrical Power
9	MDC1 outside	Temp, Humidity Smoke and Electrical Power
10	Records / CIU	Temp, Humidity Electrical Power
11	DREAMB	Temp, Humidity Electrical Power

Table 5. Location of IP-CCTV

	LOCATION	Coverage Size (Area) minimum	IP CCTV Camera
1	Matapat 4 th floor IDF	4 sqr mtrs	2 cameras
2	Matapat 3 rd floor IDF	4 sqr mtrs	2 cameras
3	Matapat 2 nd floor IDF	4 sqr mtrs	2 cameras
4	Matapat 1 st floor IDF	4 sqr mtrs	2 cameras
5	Network Operation Center Matapat 3 rd flr.	4 sqr mtrs	3 cameras
6	Mahusay Elec. Room 1 st Flr.	4 sqr mtrs	2 cameras
7	Mahusay Elec. Room 3 rd Flr.	4 sqr mtrs	2 cameras
8	MDC1 inside	15 sqr mtrs	4 cameras
9	MDC1 outside	15 sqr mtrs	3 cameras
10	MDC2 outside	15 sqr mtrs	3 cameras
11	MDC2 inside	15 sqr mtrs	1 camera
12	Mahusay Bldg. ICTMS Office Entrance	4 sqr mtrs	2 cameras
13	Mahusay Datacenter	4 sqr mtrs	2 cameras
14	Records / CIU	4 sqr mtrs	1 camera
15	DREAMB	4 sqr mtrs	1 camera

Name of Bidder: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____

Date: _____









PRE-BID CONFERENCE
SUBSCRIPTION OF MAINTENANCE SERVICES FOR DSWD-ICTMS DATACENTERS, NOC AND NETWORK IDF's
(ITB NO. GOP/20-DSWD-013)

17 January 2020 at 10:30 AM

OUS-DRMG, Room 202, Directors Dormitory, DSWD Central Office, IBP Road, Batasan Hills, Quezon City

ATTENDANCE SHEET

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4	Dir. Ernestina Z. Solloso (BAC Regular Member)	4Ps	F	ezsolloso@dswd.gov.ph		
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10	Ms. Oliva C. Arcaina	BAC Secretariat	F	ocaraina@dswd.gov.ph	Loc. 121 -124	
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13	Ms. Katrina E. Garcia	BAC Secretariat	F	kgarcia@dswd.gov.ph	Loc. 121 -124	

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24	<i>Randolf B. Pinal</i>	<i>ICRMS</i>	<i>M</i>			
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PRE-BID CONFERENCE

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