

PURCHASE ORDER
 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 IBP Road, Constitution Hills, Quezon City

#847

Supplier :	ASIAN INSTITUTE OF MANAGEMENT, INC. (AIM CONFERENCE CENTER MANILA)	PO No. :	2018-08-0918
Address :	123 Paseo De Roxas, Makati City	Date :	August 16, 2018
Tel. No. :	0917-540-6623	Mode of Procurement :	NP - Lease of Venue
TIN :	000-436-390-000		

Gentlemen: LD
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	123 Paseo De Roxas, Makati City	Delivery Term:	
Date of Activity:	Batch 1: August 21-25, 2018 (5 days and 4 nights) Batch 2: October 16-20, 2018 (5 days and 4 nights) Batch 3: December 13-15, 2018 (3 days and 2 nights)	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

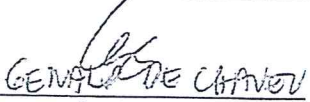
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
		Title of the Activity: Board and lodging for the conduct of Leadership for Convergence Program II (Luzon Cluster) Minimum Guarranted Number of Pax: 110 participants Type of Serving: Guided Buffet: Breakfast, Lunch and Dinner: minimum of three (3) viands; fish, vegetables and meat with rice, soup, fruits/dessert and drinks. Plated AM and PM snacks with cold drinks. Batch 1: August 21-25, 2018 Check In Date/Time: August 21, 2018 / 2:00PM Check Out Date/Time: August 25, 2018 / 12:00 NN Schedule of Food Serving: August 21, 2018: Lunch, PM Snacks and Dinner	122	1,800.00	878,400.00
	pax	August 22-24, 2018: Full Meal (Breakfast, AM Snack, Lunch, PM Snack, Dinner)	122	(x 4 days)	
	pax	August 25, 2018: Breakfast and AM Snack	122		
		Batch 2: October 16-20, 2018 Check In Date/Time: October 16, 2018 / 2:00PM Check Out Date/Time: October 20, 2018 / 12:00 NN Schedule of Food Serving: October 16, 2018: Lunch, PM Snacks and Dinner	122	1,800.00	878,400.00
	pax	October 17-19, 2018: Full Meal (Breakfast, AM Snack, Lunch, PM Snack, Dinner)	122	(x 4 days)	
	pax	October 20, 2018: Breakfast and AM Snack	122		

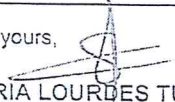
page 1 of 3

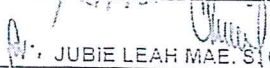
(Total Amount in Words) P


In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

 Signature over printed name of Supplier
 Date: 8/20/18

Very truly yours,

 MARIA LOURDES TURALDE-JARABE
 Signature over Printed Name of Authorized Official
 Undersecretary OPG-Promotive Programs
 Designation

Fund Cluster: 000000004000
 Funds Available: P 9,196,000

 JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant
 Head of Accounting Division/Unit

ORS/BURS No.: 02 104153 2618-08-0918
 Date of the ORS/BURS: 8-21-18
 Amount: P 9,196,000
 CERTIFIED PHOTO COPY

 Date: 11/20/18

PURCHASE ORDER
 DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT
 IBP Road, Constitution Hills, Quezon City

#847

Supplier :	ASIAN INSTITUTE OF MANAGEMENT, INC. (AIM CONFERENCE CENTER MANILA)	PO No. :	2018-08-0918
Address :	123 Paseo De Roxas, Makati City	Date :	August 16, 2018
Tel. No. :	0917-540-6623	Mode of Procurement :	NP - Lease of Venue
TIN :	000-436-390-000		

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Activity:	123 Paseo De Roxas, Makati City	Delivery Term:	
Date of Activity:	Batch 1: August 21-25, 2018 (5 days and 4 nights) Batch 2: October 16-20, 2018 (5 days and 4 nights) Batch 3: December 13-15, 2018 (3 days and 2 nights)	Payment Term:	Fifteen (15) to Thirty (30) days upon completion of supporting documents

Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
	pax	Module (Batch) 3: December 13-15, 2018 Check In Date/Time: December 13, 2018 / 2:00 PM Check Out Date/Time: December 15, 2018 / 12:00 NN Schedule of Food Serving: December 13, 2018: Lunch, PM Snack and Dinner December 14, 2018: Breakfast, AM Snack, Lunch, PM Snack and Dinner December 15, 2018: Breakfast and AM Snack Note: HOTEL TO SUBMIT MENU INCLUSIONS: 1. Free use of adequate function room which have high ceiling and no pillars that can block the view of participants and facilitator; 2. With good sound system and atleast (3 microphones: 2 wireless and 1 with wire) with stand and audio jack with standby audio technician; 3. Free one (1) additional room for Secretariat with no provision of food which will be used 1 day before the activity until the last day of the activity for each batch; 4. Free flowing coffee, tea, water, nuts and candies during session; 5. Free use of whiteboard with eraser, whiteboard marker and free writing pads and pencils replenished daily; 6. With strong WIFI or internet connection (rooms and function room); 7. Free use of LCD projector and wide screen; 8. Complete bathroom toiletries (towel, soap, shampoo, toothbrush, toothpaste and tissue);	122 122 122	1,800.00 (x 2 days)	439,200.00

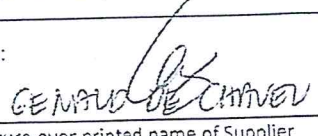
CERTIFIED PHOTOCOPY
 AUGUST 25 2018
 ADMINISTRATIVE SERVICES DIVISION


page 2 of 3

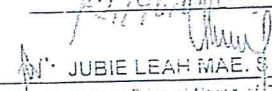
(Total Amount in Words)

In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

 Signature over printed name of Supplier
 Date

Very truly yours,

 MARIA LOURDES TURALDE-JARABE
 Signature over Printed Name of Authorized Official
 Undersecretary DPG-Promotive Programs
 Designation

Fund Cluster: _____
 Funds Available: _____

 JUBIE LEAH MAE S. COLES
 Signature over Printed Name of Chief Accountant
 Head of Accounting Division/Unit

ORS/BURS No.: 02-1117-2018-00-1029
 Date of the ORS/BURS: 8-20-18
 Amount: 7,196,000

